



PLUMAS DISTRICT HOSPITAL

1065 Bucks Lake Road
Quincy, California 95971

REQUEST FOR QUALIFICATIONS AND REQUEST FOR BID

MTCAP Project

General Contractor

September 15, 2025



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1. GENERAL PROJECT INFORMATION

1.1 Purpose. The purpose of this Request for Qualification and Request for Bid ("RFQ / RFB") is to identify qualified general contractors and receive bids for the MTCAP Project. The contract will be between the District and awarded Bidder ("Construction Contract"). The Construction Contract is attached to this RFQ / RFP as EXHIBIT 6. This work pertains to the upcoming retrofit of the original hospital building to reach a conforming Structural Performance Category (SPC) status prior to January 1, 2030.

1.2 Property. The property is located at 1065 Bucks Lake Road in Quincy, Plumas County (APNs 115-201-010) at the Plumas District Hospital.

1.3 Description of Work. The Project is for performance of the Material Testing and Condition Assessment Program (MTCAP). Field work includes visual observation and material sampling of the various portions of the building's structural system (including access) and subsequent repair where materials are removed or tested. This includes observations and/or testing per approved plans (HCAI project # S250241-32-00) of steel connections, concrete, concrete reinforcing, masonry and masonry reinforcing, and generating inspection reports. The Contractor will coordinate with the District's Inspector of Record (IOR) and laboratory agency for the testing and generation of findings and material strengths as required per approved plans. The work must be performed during ongoing hospital operations, so the selected Contractor will provide containment for the work and submittals demonstrating safe performance of the work including infection control plan and phasing.

1.4 Architect / Engineer of Record. The Architect of Record is Aspen Street Architects, Inc. The Engineer of Record is KPFF, Inc., located at 71 Stevenson St, Suite 1800, San Francisco, CA 94105.

1.5 Funding. The Project is being funded by the District, and partially by a grant from HCAI administered through Cal Mortgage.

1.6 Enabling Statutes and Project Delivery Method. The Project will be procured pursuant to Health & Safety Code section 32132 and pursuant to Public Contract Code. Bids will be evaluated pursuant to Public Contract Code to determine the lowest, responsive, responsible bidder on the basis of the lump sum price.

2. MILESTONE SCHEDULE

2.1 Milestones and Schedule. The milestone schedule anticipates the RFQ / RFB process, as well as commencement and completion of the Work.

Issue RFQ / RFB	September 15, 2025
Pre-Bid Conference / Site Walk (optional)	September 24, 2025
Questions Deadline	October 8, 2025
Bids Due (Qualifications Questionnaire <u>and</u> Bid Form)	October 17, 2025
Notice of Recommendation to Award	October 22, 2025
Board Approval of Agreement	October 30, 2025
Contract Award	October 31, 2025



Commencement of Construction	November 5, 2025
Substantial Completion	January 1, 2026
Final Completion	January 30, 2026

3. INSTRUCTIONS TO BIDDERS

3.1 Notice of Intent to Respond to RFQ / RFB. District requests that firms requesting a copy of the RFQ /RFB provide a notice of intent to respond within 3 business days of receipt of the RFQ / RFB via e-mail to Darren Beatty at dbeatty@pdh.org.

3.2 Process. All interested firms must fully and properly complete the attached Qualification Questionnaire (EXHIBIT 3, including **Attachment 1** through **Attachment 5**) and submit all required documentation, as well as properly complete the Bid Form, provide bid security (Section 5.2), complete the Non-Collusion Affidavit (EXHIBIT 5), and timely provide the requested materials. Bidder will be deemed non-responsive if any of the following occur: (i) all required documentation is not properly completed and timely submitted; or (ii) Bidder does not meet the qualification standards set forth in the Qualification Questionnaire. The lump sum Construction Contract will be awarded to the lowest responsible, responsive bidder.

3.3 Submission Deadline. Each Bidder's Qualification Questionnaire and Bid Form must be submitted per Section 3.4 on or before October 17, 2025 **at 4:00 p.m.** The date and time for submission may be extended by the District through Amendment to this RFQ / RFB. **THIS SUBMISSION DEADLINE WILL BE STRICTLY ENFORCED.** Qualification Questionnaires and Bids received after the specified time and date will be deemed non-responsive.

3.4 Submission of Qualification Questionnaire and Bid Form. Bidders must email a pdf copy of a completed Qualifications Questionnaire and Bid Form to Darren Beatty, COO at dbeatty@pdh.org, and must also submit 2 bound copies to Darren Beatty at 1065 Bucks Lake Road, Quincy, California 95971. Clearly mark the submission "Plumas District Hospital – MTCAP General Contractor." Firms are cautioned to remember that Quincy is a rural community and "next day delivery" may not exist. A link for electronic submission will be provided by Darren Beatty upon request. Submissions must include a completed Qualification Questionnaire (inclusive of **Attachment 1** through **Attachment 5**), Bid Form, bid security per Section 5.2, and Non-Collusion Affidavit (EXHIBIT 5) with a slip sheet for each attachment.

3.5 Qualification Questionnaire. All information on the Qualification Questionnaire must be properly completed and signed under penalty of perjury in the manner designated in the form, by an individual who has the legal authority to bind the Bidder. If any information provided in response to the Qualification Questionnaire becomes inaccurate, the Bidder must immediately notify the District and provide updated accurate information in writing, under penalty of perjury.

3.6 Deadline for Submission of Questions. All questions must be submitted in writing, via e-mail, to Darren Beatty, COO at dbeatty@pdh.org no later than **5:00 P.M. on October 8, 2025**. Questions received after the deadline will not be addressed. Only written inquiries will be permitted. Copies of all questions and answers will be distributed in a written document to all firms who have officially requested a copy of the Qualification Questionnaire. Under no circumstance should any firm receiving this RFQ contact or discuss this Project with



any District board members, employees, or consultants about matters relating to this solicitation process. This requirement is to ensure that the same information is communicated to all interested firms and that no inconsistent, incomplete, or inaccurate information is transmitted separately. The District will endeavor to respond to each written request, but is not under any obligation to respond to all requests.

3.7 Addenda. Questions and answers and any revision to the Bid Documents will be made by a written addendum, which will be emailed or delivered to all Bidders. Upon emailing or delivery, such addendum will become a part of the Bid Documents and be binding on all Bidders. Bidder's receipt of the addendum will be acknowledged by each Bidder in the space provided on the Bid Form.

3.8 Pre-Bid Conference / Site Walk. The District will conduct a pre-bid conference and site walk on September 24, 2025 at 10:00 a.m. It is recommended that Bidders attend the pre-bid conference and site walk.

3.9 Labor Code Compliance. This Project is a public work as defined by Labor Code section 1720. The successful Bidder will be responsible for the payment of prevailing wage rates, the training of apprentices, and compliance with other related requirements. Article 4 below identifies certain requirements. This Work is not subject to skilled and trained workforce requirements of Public Contract Code section 2600(a).

3.10 Payment and Performance Bond Requirements. The successful Bidder will be required to furnish a Performance Bond and a Payment Bond, both in the amounts not less than one hundred percent (100%) of the bid (Lump Sum Price). Payment and Performance Bond Forms will be provided with the Construction Contract and must be submitted to the District along with the executed Construction Contract. The bonding company must be licensed to transact business in California and named on the current list of "Surety Companies Acceptable on Federal Bonds" as published in the Treasury Department Circular Number 570.

3.11 Withdrawal of Qualification Questionnaire and Bid. Bidder may withdraw its Qualification Questionnaire and Bid at any time before the bid date, without prejudice, by submitting a written request for withdrawal Darren Beatty, COO at dbeatty@pdh.org. Withdrawal of a bid does not prejudice the right of the Bidder to timely submit another completed Qualification Questionnaire and Bid in accordance with this RFQ / RFB. After the bid date, a Qualification Questionnaire and Bid may only be withdrawn if the District fails to award a contract within 80 calendar days of the bid date.

4. WAGE AND LABOR COMPLIANCE

4.1 Contractor Registration Requirement. Pursuant to California Labor Code Section 1771.1(a), a contractor or subcontractor will not be qualified to bid on, be listed in a bid, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in this chapter, unless currently registered and qualified to perform public work pursuant to Section 1725.5. It is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded. (See <http://www.dir.ca.gov/Public-Works/PublicWorks.html> to



register.) Bidder and the subcontractors listed in its bid must be registered and keep their respective Bidder registrations current throughout the Project.

4.2 Prevailing Wage. This Project is subject to California State prevailing wages. The successful Bidder and its subcontractors must comply with any applicable California prevailing wage laws. By submission of a bid, each Bidder acknowledges and agrees that it has performed its own investigation as to the applicability of California prevailing wage laws commencing with Labor Code section 1720 et seq., and agrees that the Lump Sum Price submitted includes full compensation for all labor in compliance with California Labor Code and that no additional compensation will be owed to Bidder if Bidder is required to pay higher wages or incur additional costs that Bidder did not anticipate.

4.3 Certified Payroll. This Project is subject to compliance monitoring and enforcement by the DIR pursuant to Labor Code section 1771.4. Pursuant to Labor Code section 1776, the successful Bidder and each subcontractor will be required to maintain weekly certified payroll records showing the name, address, social security number, work classification, straight time and overtime hours paid each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee performing labor in connection with the Work. By submission of a Bid, each Bidder acknowledges and agrees that it has reviewed the compliance and monitoring requirements required by the DIR per Labor Code section 1771.4 and agrees that the Lump Sum Price submitted has taken into account full compensation for monitoring and complying with the certified payroll reporting requirements and that no additional compensation will be owed to Bidder if Bidder incurs additional costs that Bidder did not anticipate.

5. BID FORM REQUIREMENTS

5.1 Bid Form. Bidder must properly complete the enclosed Bid Form (EXHIBIT 3), and provide the required bid security (see Section 5.2) and Non-Collusion Affidavit (EXHIBIT 5).

5.2 Bid Security. Each Bidder must submit one of the following forms of security with its sealed Bid: Cash, a cashier's check, certified check, or bid bond per the attached form (EXHIBIT 4) and executed by an admitted surety insurer, made payable to Plumas District Hospital. The security must be in an amount equal to at least 10% of the Lump Sum Price submitted in the Bid. The Bid will be deemed non-responsive unless one of the forms of Bidder's security is provided. If the Bidder to whom the contract is awarded fails to comply with the requirements regarding execution of the Construction Contract as set forth in Section 7.2, the District may, in its sole discretion, deposit the Bidder's security and retain the proceeds as liquidated damages for Bidder's failure to execute the Construction Contract (inclusive of Exhibits).

5.3 Non-Collusion Affidavit. Each Bidder must submit the Non-Collusion Affidavit included in this RFQ / RFB on the form provided in EXHIBIT 5 or the District may reject the Bid as non-responsive. No Bidder may make or file or be interested in more than one Bid for the same supplies, services, or both.

5.4 Subletting and Subcontracting Fair Practice Act. Bidder must include with its Bid the name, location of the place of business, and the California contractor license number for each subcontractor who will perform a portion of the Work in an amount in excess of 1/2 of 1%



of the bid or \$10,000, whichever is greater. Bidder will list only one subcontractor for each portion of the Work. If a Bidder fails to specify a subcontractor, the Bidder certifies that it is fully qualified, properly licensed, and capable of performing that portion of the Work itself and will perform that portion of the Work itself.

5.5 Contractor's Licensing Laws. Bidder must possess the appropriate California State contractor's license required for the Work. With submission of its Bid, Bidder will provide a copy of its current California State contractor's license.

5.6 Construction Schedule. The successful Bidder will provide a construction schedule for the Work for approval by the District within 7 days after the Bidder has received notice of recommendation for award of the Construction Contract. The schedule will be broken down by activity and duration taking into account the commencement of construction, Substantial Completion and Final Completion as specified in Section 2.1. The schedule will be incorporated into the Construction Contract as an exhibit before execution of the Construction Contract. Failure to provide a compliant construction schedule will be just cause for annulment of the award and forfeiture of the bid bond for damages sustained by the District.

6. EVALUATION OF BIDS

6.1 Bid Evaluation Process. Bids will be evaluated to determine the lowest, responsive, responsible Bidder on the basis of the Lump Sum Price included on the Bid Form. Any mathematical errors that appear on the face of the Bid will be corrected by the District and the District will use the mathematically corrected total. The District reserves the right to waive any minor irregularity.

6.2 Rejection of Bids. Bids may be rejected if they include items such as: any alteration of form; additions not called for; conditional or qualified Bids; incomplete Bids; erasures; irregularities which make the Bid incomplete, indefinite, or ambiguous; unacceptable bid security; or if the Qualification Questionnaire and all Attachments or the Bid Form and all required Exhibits are not properly executed. Failure or refusal of a Bidder to properly submit its Bid per the Bid Form and this RFQ/ RFB may be just cause for the rejection of the Bid.

6.3 Disqualification of Bidders. A bid may be rejected on the basis of a Bidder, any officer of the Bidder, or any employee of the Bidder who has a proprietary interest in the Bidder, having been disqualified, removed, or otherwise prevented from bidding on, or completing, a federal, state or local project because of a violation of law or a safety regulation. More than one bid from an individual, firm, partnership, corporation, or combination thereof under the same or different names will not be considered. Reasonable grounds for believing that any individual, firm, partnership, corporation, or combination thereof is interested in more than one Bidder for the Work contemplated may cause the rejection of all bids in which the individual, firm, partnership, corporation, or combination thereof is interested. As a prerequisite to Construction Contract award, the District will determine whether the low Bidder meets the definition of a "responsive Bidder," – one that has met all the requirements of the RFQ / RFB, including, but not limited to, the timely submission of all requested information and proper completion of all required forms.

6.4 Relief of Bidders. Attention is directed to Public Contract Code sections 5100 to 5107, inclusive, concerning relief of Bidders and in particular to the requirement therein, that if



the Bidder claims a mistake was made in its Bid, the Bidder must give the District written notice within 5 days after the opening of the Bid. The notice must specify in detail how the mistake occurred.

7. AWARD OF CONTRACT

7.1 Time of Award. It is anticipated that the award of the Construction Contract, if it is to be awarded, will be to the lowest responsible, responsive Bidder whose Bid complies with the requirements prescribed in this RFQ / RFB. It is anticipated that a notice of recommendation of award, will be made within 5 business days after bid opening. All bids must remain open for 80 calendar days from bid opening.

7.2 Execution of Contract. Unless the District determines otherwise, within 14 days following award of Construction Contract, the successful Bidder must submit: two executed originals of the Construction Contract; fully executed Exhibits to the Construction Contract including executed payment and performance bonds per Section 3.10; and certificates of insurance and endorsements required by the Construction Contract.

7.3 Failure to Execute Contract. Failure of the successful Bidder to execute the Construction Contract within 14 days after the Bidder has received the award of the Construction Contract will be just cause for the annulment of the award and forfeiture of the bid bond for damages sustained by the District. The successful Bidder may file with the District a written notice, signed by the Bidder, specifying that the Bidder will refuse to execute the Construction Contract. The filing of such notice will have the same force and effect as the failure of the Bidder to execute the Construction Contract within the prescribed time. If the successful Bidder forfeits its position, the District may select the next lowest responsible, responsive Bidder or may choose to reject all bids.

8. BID PROTESTS

8.1 Restrictive Specifications or Alleged Improprieties. Protests for restrictive specifications or alleged improprieties must comply with the following procedures. Only a Bidder who submitted a proposal is eligible to submit a protest against the proposed award to another Bidder. All bid protests must be submitted to Darren Beatty, COO at dbeatty@pdh.org within 3 business days of the District transmitting the notice of Recommendation for Award, and receipt verified no later than the following business day with a phone call (leaving a voice mail is sufficient) to Darren Beatty's executive assistant Sierra Blanton (sblanton@pdh.org) at 530-283-7127. All protests will be stamped with the date and time upon receipt. The District may reject all protests that are not timely and properly submitted. Protests must conform to the following:

8.1.1 The initial protest document must contain a complete statement of the specific basis (or bases) for the protest and all supporting documentation.

8.1.2 The protest must include the name, address, email address, and telephone number of the person representing the protesting party.

8.1.3 Bidder filing the protest must transmit a copy of the initial protest document and any attached documentation concurrently to all other Bidders that



have a direct financial interest or may be adversely affected by the outcome of the protest.

8.1.4 The protested Bidder may submit a written response to the protest no later than 5:00 p.m. 3 business days after receipt of the bid protest. The response must include all supporting documentation.

8.1.5 If the protest is not resolved before the date of the Board of Directors meeting for the recommended contract award, the protest will be submitted to the Board as a regular agenda item. All Bidders may attend the Board of Directors meeting and address the Board at that time. In its discretion, the Board may determine to accept or reject the recommended contract award, waive any informality or irregularities in a Bid, or make an award. The decision of the Board of Directors is final.

8.1.6 The procedure and time limits set forth in this Article 8 are mandatory and are a Bidder's sole and exclusive remedy in the event of a bid protest. A Bidder's failure to comply with these procedures will constitute a waiver of any right to further pursue its bid protest including the filing of a Government Code claim or instituting separate legal proceedings. A Bidder may not rely on a protest submitted by another Bidder, but must timely pursue its own protest.

9. PUBLIC RECORDS ACT REQUEST

9.1 Public Record Act Requests. All information disclosed in the Bid submission is the property of the District and subject to the requirements of the Public Records Act (Government Code sections 6250 et seq.). Upon request, the District will make available to the public after award of contract: (1) all opened Bids including information submitted under Section 3.3; (2) all correspondence and written questions submitted during the bid period; and (3) all subsequent evaluation information. Except as otherwise required by law, the District will not disclose trade secrets or proprietary financial information submitted that has been designated confidential by a Bidder. Any trade secrets or proprietary financial information that a Bidder believes should be exempt from disclosure must be specifically identified and marked as "Confidential Proprietary Information." Blanket-type identification by designating whole pages or sections will not be permitted and will be invalid. The District will make reasonable efforts to prevent the disclosure of information marked as "Confidential Proprietary Information." Bidders agree to indemnify and defend the District in the event any claims or litigation arise as a result of the District not disclosing a portion of the Bid as requested by another Bidder.

9.2 Notification of Request. The District will notify the Bidder involved within 10 calendar days of a public records request. The notice will state a specific time when the records will be made available for inspection. If the Bidder involved timely identifies any additional proprietary, trade secret, or confidential commercial or financial information that the Bidder involved determines is not subject to public disclosure, and requests the District to refuse to comply with the records request, the involved party will take all appropriate legal action and defend and indemnify the District from all claims arising out of the District's refusal to produce the information. If the Bidder does not agree to indemnify and defend the District, the District will, without restriction, disclose all available information to the extent required by law.



10. DISTRICT'S RIGHTS

10.1 Rejection of All Bids. The District reserves the right to amend, alter, or revoke this RFQ / RFB at any time. This RFQ / RFB does not commit the District to award a Construction Contract, or to pay any costs incurred in the preparation of the Qualification Questionnaire or the Bid. No guarantees are made or implied that the Work will be performed. The District reserves the right to waive any minor irregularities and omissions in the information contained in the Qualification Questionnaire or Bid it receives, or to reject Bids received after the specified time and date and may return Bids to Bidders unopened, or to reject all Bids, and seek new bids when the District considers such procedure to be in its best interest.



EXHIBIT 1
BID DOCUMENTS

1. Approved plans for HCAI project # S250241-32-00
2. KPFF report SPC-4D Basis of Design Preliminary Evaluation dated July 2023
3. As-Builts.

Request Bid Documents by email to Jeffrey Sheffield jsheffield@pdh.org.



EXHIBIT 2
QUALIFICATIONS QUESTIONNAIRE

Questionnaire Form (PART I through PART IX)

Attachment 1	Certificate of Insurance
Attachment 2	Notarized Statement of Admitted Surety
Attachment 3	Disclosure of Government Positions
Attachment 4	Experience and Recent Projects
Attachment 5	Affidavit Attesting to Responses to Qualification Questionnaire



PART I. GENERAL INFORMATION AND COMPLIANCE

1. CONSTRUCTION FIRM COMPANY CONTACT INFORMATION

Firm Name: _____

Check One: ☐ Corporation ☐ Limited Liability Company ☐ Partnership ☐ Joint Venture.

Contact Person: _____ Title: _____

Business Address: _____

Phone: _____ Fax: _____ Email: _____

If the firm is a sole proprietor, partnership, or LLC, identify Owner(s) or Managing Member(s) of Company: _____

State the date of formation of entity _____ and governing state _____

2. DECLARATION

Acknowledgement and Release. By signature and date on this page, the prospective company authorizes any financial institution, credit reporting agency and/or service, legal firm or any other type of business, agency or individual named within this document to release to Darren Beatty, Chief Operating Officer of Plumas Hospital District any and all information as that information may relate, or could relate, to the District's ability to evaluate the background, stability and general worthiness of your company to perform construction on behalf of the District.

A photocopy of this page will be deemed as valid as an original document.

This Acknowledgement and Release will remain in effect until the bidder withdraws itself from consideration, in writing, to Darren Beatty, COO.

Reserved Right. The District reserves the right, for the sole purpose of evaluating a potential Bidder, to make other inquiries as permitted by law. Furthermore, the District reserves the right to reject any or all qualification applications.

By: _____ Date: _____

Title: _____

Witness: _____ Date: _____



PART II. PREREQUISITES FOR QUALIFICATION

For all portions of this Qualification Questionnaire, where a period is given, such as the last five (5) years, the period is to be measured backwards from the date the Questionnaire is to be submitted. The term "firm" as used in this Qualification Questionnaire means the properly licensed construction company responding to this RFQ / RFP.

The total possible points on the Qualification Questionnaire is 360. Note that all questions must be answered but only certain portions of the Qualification Questionnaire are scored. All answers to this Qualification Questionnaire are declared under penalty of perjury. Firm must include all required Attachments and complete an affidavit per the form set forth in Attachment 5.

Firm will be immediately disqualified if the answer to question number 1, 2, 3, or 9 is "No."

Firm will be immediately disqualified if the answer to question numbers 4, 5, 6, 7 or 8 is "Yes."

1. The firm possesses a valid and current California general building contractor's license.

☐ Yes ☐ No

Name of the license holder exactly as on file with the California Contractor's State License Board: _____

License Number: _____ Date Issued _____

Expiration Date: _____ Name of Licensed Entity: _____

2. The firm has or can acquire a commercial general liability insurance policy with a policy limit of at least \$1,000,000 per occurrence and \$2,000,000 in aggregate; and automobile insurance of at least \$1,000,000 per occurrence and in aggregate. The firm will maintain an all-risk contractor's equipment floater on all machinery, tools, equipment, and other similar property in an amount at least equal to the fair market value.

☐ Yes ☐ No

3. Firm carries Workers' Compensation in the California State statutory amount as required by the Labor Code or is legally self-insured pursuant to Labor Code section 3700 et seq.

☐ Yes ☐ No

4. Has the license described in question number 1 been revoked or suspended at any time?

☐ Yes ☐ No

5. Has a surety firm completed a contract on your behalf, or paid for completion because your firm was terminated for cause by the project owner within the last five (5) years?

☐ Yes ☐ No



6. At the time of submitting this Qualification Questionnaire, is your firm ineligible to bid on or be awarded a public works contract pursuant to either Labor Code section 1777.1 or Labor Code section 1777.7?
- ☐ Yes ☐ No
7. At any time during the last five (5) years, has your firm, or the firm's owners or officers been convicted of a crime involving the awarding of a contract of a government construction project, or the bidding or performance of a government contract?
- ☐ Yes ☐ No
8. At any time during the last five (5) years, has your firm, or the firm's owners or officers been listed by any federal or state agency as excluded, debarred, or otherwise ineligible for participation in any federal or state health care program, or been convicted of a criminal offense related to health care.
- ☐ Yes ☐ No
9. The firm can procure a payment and performance bond equal to 100 percent of the cost of construction for this Project.
- ☐ Yes ☐ No

Please provide the name of bonding company/surety: _____

Requires notarized statement from an admitted surety insurer (approved by the California Department of Insurance) and authorized to issue bonds in the State of California, which states: (a) that your current bonding capacity is sufficient for this Project; or (b) your current available bonding capacity. (Provide pursuant to **Attachment 2**.)

PART III. BUSINESS STRUCTURE AND ORGANIZATIONr

1. Has there been any change in ownership of the firm at any time during the last five (5) years?

NOTE: A corporation whose shares are publicly traded is not required to answer this question.

☐ Yes ☐ No

If "yes," explain on a separate signed page.

2. Is the firm a subsidiary, parent, holding company or affiliate of another construction company?

NOTE: Include information about other firms if one firm owns 50% or more of another,



or if an owner, partner, or officer of your firm holds a similar position in another firm.

☐ Yes ☐ No

If “yes,” explain on a separate signed page.

3. State your firm’s gross revenues for each of the last three (3) years.

\$ _____ 2022

\$ _____ 2023

\$ _____ 2024

4. Has your firm been in bankruptcy at any time during the last five (5) years?

☐ Yes ☐ No

(Yes = 0-5 points, No = 10 points)

If “yes,” please attach a copy of the bankruptcy petition, showing the case number and the date on which the petition was filed, and a copy of the Bankruptcy Court’s discharge order, or of any other document that ended the case, if no discharge order was issued.

PART IV. LICENSING

1. How many years has your firm been in business in California under your present business name and license number? _____ years.

2. Has your firm changed names or license numbers in the past five (5) years?

☐ Yes ☐ No

If “yes,” explain on a separate signed page, including the reason for the change.

3. Has any owner, partner, managing member, or (for corporations) officer of your firm operated a construction company under any other name in the last five (5) years?

☐ Yes ☐ No

If “yes,” explain on a separate signed page, including the reason for the change.

4. Has any CSLB license held by your firm or its Responsible Managing Employee (RME) or Responsible Managing Officer (RMO) been suspended within the last five (5) years?

☐ Yes ☐ No

(Yes = 0 points, No = 5 points)



If “yes,” please explain on a separate signed page.

5. Has anyone ever filed a claim with the CSLB against your firm?

☐ Yes ☐ No

(Yes = 0-5 points, No = 10 points)

If “yes,” please explain on a separate signed page.

PART V. CLAIMS, DISPUTES, AND CRIMINAL ACTIONS

1. At any time in the last five (5) years has your firm been significantly (more than 30 days) late delivering a project and/or been assessed and paid liquidated damages after completion of a project with either a public or private owner?

☐ Yes ☐ No

(Yes = 0-5 points, No = 10 points)

If yes, explain on a separate signed page, identifying all such projects by owner, owner’s address, the date of completion of the project, amount of liquidated damages assessed, and all other information necessary to fully explain the assessment of liquidated damages.

2. In the past five (5) years has any claim against your firm concerning work or services in connection with construction of a project in California been filed in court or arbitration?

☐ Yes ☐ No

(Yes = 0-5 points, No = 10 points)

If “yes,” on separate signed sheets of paper identify the claim(s) by providing the project name, date of the claim, name of the claimant, a brief description of the nature of the claim, the court in which the case was filed, and a brief description of the status of the claim (pending or, if resolved, a brief description of the resolution).

3. In the past five (5) years has your firm made any claim against a project owner concerning payment or disputed change orders and filed that claim in court or arbitration?

☐ Yes ☐ No

(Yes = 0-5 points, No = 10 points)

If “yes,” on separate signed sheets of paper identify the claim by providing the project name, date of the claim, name of the entity (or entities) against whom the claim was filed, a brief description of the nature of the claim, the court in which the case was filed,



and a brief description of the status of the claim (pending, or if resolved, a brief description of the resolution).

4. Has your firm or owner, officer or partner ever been found liable in a civil suit for making false claims or material misrepresentations?

☐ Yes ☐ No

(Yes = 0 points, No = 10 points)

If “yes,” explain on a separate signed page, including identifying who was involved, the name of the plaintiff, the date of the investigation and the grounds for the finding.

5. Has your firm or owner, officer or partner ever been found guilty in a criminal action?

☐ Yes ☐ No

(Yes = 0 points, No = 10 points)

If “yes,” explain on a separate signed page, the person or persons convicted, the court (the county if a state court, the district or location of the federal court), the year and the criminal conduct.

6. Has your firm or owner, officer or partner ever been convicted of a federal or state crime of fraud, theft, or any other act of dishonesty?

☐ Yes ☐ No

(Yes = 0 points, No = 10 points)

If “yes,” identify on a separate signed page the person or persons convicted, the court (the county if a state court, the district or location of the federal court), the year and the criminal conduct.



PART VI. INSURANCE AND BONDING

1. Are the insurer(s) listed below to be used for all required insurance required per PART II, Sections 3 and 4 rated by A.M. Best with a rating of B+ or better, and a financial classification of VII or better (or an equivalent rating by Standard & Poor or Moody's)?

Yes ☐ No ☐

Name of Insurer CGL: _____.

Name of Insurer Tools and Equipment: _____.

Name of Insurer Auto Liability: _____.

(Yes = 5 points, No = 0 points)

If you answered "no," please provide the Best Rating and financial classification on a separate signed page.

2. Is the insurer to be used for Workers' Compensation insurance listed by A.M. Best with a rating of B+ or better and also have a financial classification of VII or better (or an equivalent rating by Standard & Poor or Moody's)?

Yes ☐ No ☐

Name of Insurer: _____.

(Yes = 5 points, No = 0 points)

If you answered "no," please provide the Best Rating and financial classification on a separate signed page.

3. List your firm's Experience Modification Rate (EMR) (California Workers' Compensation insurance) for each of the past two (2) premium years. NOTE: An Experience Modification Rate is issued to your firm annually by your Workers' Compensation insurance carrier.

2024: _____

2023: _____

If your EMR for any of these two (2) years is or was 1.00 or higher you may, if you wish, attach a signed letter of explanation.

(1.00 or higher = 0 points, Under 1.00 = 10 points)



4. In the last five (5) years has any insurance carrier, for any form of insurance, refused to renew an insurance policy for your firm?

Yes ☐ No ☐

(Yes = 0 points, No = 5 points)

If “yes,” explain on a separate signed page. Name the insurance carrier, the form of insurance, and the year of the refusal.

5. Within the last five (5) years has there ever been a period when your firm had employees but was without Workers’ Compensation insurance or State-approved self-insurance?

Yes ☐ No ☐

(Yes = 0 points, No = 5 points)

If “yes,” please explain the reason for the absence of Workers’ Compensation insurance on a separate signed page.

6. During the last five (5) years, has your firm ever been denied bond coverage by a surety company, or has there ever been a period of time when your firm had no surety bond in place during a public construction project when one was required?

Yes ☐ No ☐

(Yes = 0 points, No = 10 points)

If yes, provide details on a separate signed sheet indicating the date when your firm was denied coverage and the name of the company or companies which denied coverage; and the period during which you had no surety bond in place.

PART VII. SAFETY

1. Has CAL OSHA or Federal OSHA cited and assessed penalties against your firm for any “serious,” “willful” or “repeat” violations of its safety or health regulations in the past five (5) years?

Yes ☐ No ☐

(Yes = 0-5 points, No = 10 points)

If “yes,” attach a separate signed page describing the citations, including information about the dates of the citations, the nature of the violation, the project on which the citation(s) was or were issued, and the amount of penalty paid, if any. If you have filed an appeal of a citation, and the Occupational Safety and Health Appeals Board has not yet ruled on your appeal, please state the nature of the violation and reason for appeal.



If the citation was appealed to the Occupational Safety and Health Appeals Board and a decision has been issued, state the case number and the date of the decision.

2. Has any surety company made any payments on your firm's behalf as a result of a default, to satisfy any claims made against a performance or payment bond issued on your firm's behalf, in connection with a construction project, either public or private in the last five (5) years?

Yes ☐ No ☐

(Yes = 0-5 points, No = 10 points)

If "yes," explain on a separate signed page the amount of each claim, the name and telephone number of the claimant, the date of the claim, the grounds for the claim, the present status of the claim, the date of resolution of the claim (if resolved), the method by which the claim was resolved, the nature of the resolution, and the amount, if any, at which the claim was resolved.

3. Has your surety company been contacted due to your performance on any project in the past five (5) years?

Yes ☐ No ☐

(Yes = 0 points, No = 5 points)

If "yes," explain on a separate signed page the reason why the surety was contacted, and how the issue was resolved.

PART VIII. PREVAILING WAGE COMPLIANCE

1. At any time during the last five (5) years, has your firm been required to pay either back wages or penalties for your own firm's failure to comply with the state's prevailing wage laws? Note: This question refers only to your own firm's violation of prevailing wage laws, not to violations of the prevailing wage laws by a subcontractor.

☐ Yes ☐ No

(Yes = -2 points, No = 10 points)

If "yes," attach a separate signed page or pages, describing the nature of each violation, identifying the name of the project, the date of its completion, the public agency for which it was constructed; the number of employees who were initially underpaid and the amount of back wages and penalties that you were required to pay.



PART IX. EXPERIENCE, RECENT PROJECTS, AND APPROACH

A. Complete the following questions on a separate piece of paper regarding experience with up to three (3) similar projects that your firm has completed in the last 10 years. Be sure that all contact information is current. Please include these responses as **Attachment 4** to this Qualification Questionnaire. **(worth up to 100 points)**

1. Project Name
2. Project Owner and contact
3. Project Description
4. Specify whether the Project was subject to HCAI, and if so 1, 2, or 3
5. Original Contract Amount
6. Final Contract Amount
7. Explain in detail any increase in contract amount exceeding 10%:
8. Provide name of your project manager:
9. Provide name of your superintendent or foreman:
10. Duration of project
11. Causes of Delay(s) (if any) in completion of project.

B. Submit the name and resumes of the project manager and superintendent you intend to use for this Project. **(worth up to 100 points)**



QUALIFICATION QUESTIONNAIRE REQUIRED ATTACHMENTS

Attachments 1 through 5 are submitted as part of the Qualification Questionnaire. Failure to provide required attachments means that the Qualification Questionnaire has not been properly completed and will be cause for disqualification for this Project.

- Attachment 1** Certificate of Insurance indicating required insurance (provided on own form).
- Attachment 2** Notarized statement from an admitted surety insurer (approved by the California Department of Insurance) and authorized to issue bonds in the State of California, which states: (a) that your current bonding capacity is sufficient for this Project; or (b) your current available bonding capacity.
- Attachment 3** Disclosure of any positions that any owners or employees hold as directors, officers, or employees of any governmental entity. This is required in order to evaluate potential conflicts of interest prohibitions established by California law that governs hospital employees and officers (Cal. Gov. Code section 1090 et seq. and Cal Govt. Code section 87100 et seq.) Responses will be kept confidential to the extent permitted by law. Therefore, each firm must disclose whether any owner or employee of the firm currently holds a position as director, officer, or employee of a governmental entity or held such a position in the past 12 months. On Attachment 3, state "none" or provide a list of owners and employees who currently hold such positions. (Please use the form that is provided with this RFQ.)
- Attachment 4** Experience and Recent Projects (provide per PART IX).
- Attachment 5** Affidavit Attesting to Response to RFQ. (Please use the form that is provided with this RFQ)



ATTACHMENT 1– CERTIFICATE OF INSURANCE

(Firm to attach)



ATTACHMENT 2– NOTARIZED STATEMENT OF ADMITTED SURETY

(Firm to attach)



ATTACHMENT 3– DISCLOSURE OF GOVERNMENT POSITIONS

Please list the name of the person, name and address of the governmental agency, and the position held (e.g. director, officer, board member, employee) for each officer or employee of the responding firm that currently holds or has held such position within the last 12 months. If responding firm does not have any persons required to complete this form, check the box "NONE".

☐ NONE

☐ GOVERNMENT DISCLOSURES

1.[insert name of person], [insert name of government entity, and address], [insert position held and dates held]

2.[insert name of person], [insert name of government entity, and address], [insert position held and dates held]

Signature:_____

Title:_____

Firm:_____

Date:_____

ATTACHMENT 4– EXPERIENCE AND RECENT PROJECTS

(provide per PART IX)



ATTACHMENT 5– AFFIDAVIT ATTESTING TO RESPONSES TO QUALIFICATION QUESTIONNAIRE

State of California)
) ss.
County of)

I, the undersigned, certify and declare that I have read all the answers to this Qualification Questionnaire (inclusive of Attachments 1 through 5) and know the contents. I attest that the answers to the questions and matters stated in the Qualification Questionnaire (inclusive of Attachments 1 through 5) are true and correct.

I declare under penalty of perjury under the laws of the State of California, that the foregoing is true and correct.

Executed _____, 2025 under penalty of perjury under the laws of the State of California.

(Name of firm)

(Signature of principal)

(Printed name of principal)



EXHIBIT 3
BID FORM

Date: October 17, 2025

Darren Beatty, COO
Plumas District Hospital
1065 Bucks Lake Road
Quincy, CA 95971

Re: MTCAP Project – General Contractor

By submission of the Qualification Questionnaire and this Bid, the Bidder acknowledges that it has reviewed all of the Bid Documents, has submitted all required documentation, is capable of securing the required insurance, and the necessary payment and performance bonds before execution of the Construction Contract, and can complete all Work required under the Contract Documents pursuant to the terms and conditions of the Construction Contract. Within 14 days following award of the Construction Contract, the Bidder agrees that it will execute the Construction Contract included in this RFQ / RFB, as written together with certification of insurance and required endorsements, and the executed payment and performance bonds.

Bidder must submit a completed Qualification Questionnaire per Section 3.5 and all required documents per Article 5 of the RFQ / RFB and as required by the Bid Form. Bidder will be deemed non-responsive for failure to complete and return the Qualification Questionnaire, Bid Form and required attachments.

This Bid will remain subject to acceptance for 80 calendar days after the date of the Bid opening and may not be withdrawn during that time period.



LUMP SUM PRICE BREAKDOWN
MTCAP General Contractor

	Description	Amount
1.		\$
2.		\$
3.		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
Total Lump Sum Price		\$

Lump Sum Price includes the cost for all labor, materials, tools, equipment, services, and appurtenances necessary for proper completion of the Work in accordance with the Contract Documents as defined in the Construction Contract including all insurance, taxes, general conditions, general requirements, and contingency.

Field Labor Rates for Change Orders: Listed hourly labor rates should only include base wage, union fringes & benefits (health & welfare, pension, holidays & vacation), required training programs and union dues, taxes (FICA, FUI & SUI), and insurance (workers' compensation and liability).

Listed rates should not include costs for fuel, vehicles, travel expenses, computers, software fees, miscellaneous small tools, miscellaneous materials, over-head, profit or employer employee incentives in labor rates. Listed rates shall be based on the Bidder's current wage agreement period. If current wages are subject to increase; list the percentage of net increase expected for each labor category and the effective/end date of increase. The rates table below may be retyped in the same form as provided if additional space is needed for different labor categories (e.g. Carpenters, Laborers, Operating Engineers, etc.)



Labor Category	Straight Time	Time and One Half	Double Time
	\$/hr	\$/hr	\$/hr
	\$/hr	\$/hr	\$/hr
	\$/hr	\$/hr	\$/hr
	\$/hr	\$/hr	\$/hr
	\$/hr	\$/hr	\$/hr
	\$/hr	\$/hr	\$/hr
	\$/hr	\$/hr	\$/hr
	\$/hr	\$/hr	\$/hr
	\$/hr	\$/hr	\$/hr
	\$/hr	\$/hr	\$/hr

Bidder's Equipment Rates.

Type of Equipment	Rental Charge			Duration
	Hourly	Daily	Monthly	



Subcontractor List.

In accordance with Section 4104(a)(1) of the Public Contract Code of the State of California, as amended, the following information is required for each subcontractor who will perform work amounting to more than one half of one percent (0.5%) of the total base Bid. The Bidder will list only one subcontractor for each portion of the Work. If a Bidder fails to specify a subcontractor the Bidder certifies that it is fully qualified and capable of performing that portion of the Work itself and will perform that portion of the Work itself. (This Subcontractor List may be retyped in the same form as below if additional space is needed.)

[illegible]

ACKNOWLEDGMENTS AND EXHIBITS

1. Qualification Questionnaire with Attachments 1-5 is included.
2. Acknowledgment of Receipt of Addenda
[\[List addenda number, title and date\]](#)
3. Bidder acknowledges that it has reviewed Article 3 of this RFQ / RFB and the applicable code sections related to registration requirements, prevailing wage, and certified payroll and that Bidder is in compliance with the registration requirements and is able to comply with prevailing wage and certified payroll requirements.
4. Bidder acknowledges that the Bid includes all Work described in the Bid Documents and the Construction Contract per the breakdown set forth on this Bid Form (EXHIBIT 3).
5. Bid Security provided or Bid Bond set forth in EXHIBIT 4 is completed and attached.
6. Non-Collusion Affidavit set forth in EXHIBIT 5 is completed and attached.
7. Bidder represents that it will be able to comply with the insurance and bonding requirements per the Construction Contract included in the RFQ / RFB as EXHIBIT 6.
8. Copy of Contractor's license is attached.



By executing this Bid Form, the Bidder represents that he or she has authority to bind the party on whose behalf his or her execution is made.

Name of Bidder: _____

Address: _____

City, State, Zip: _____

By: _____
[Signature]

Name: _____
[Printed Name]

Its: _____
[Title]

Date of Submission of Bid: _____



EXHIBIT 4
BID BOND

KNOW ALL BY THESE PRESENTS:

That the undersigned **[BIDDER'S NAME]** as Principal and the undersigned as Surety are held and firmly bound unto the Plumas District Hospital as obligee, in the penal sum of 10% of the total lump sum price (Bid) of the Principal.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has submitted the accompanying Bid dated _____, 2025, for MTCAP work in connection with the Skilled Nursing Facility Project.

If the Principal does not withdraw its Bid within the time specified in the Request for Bid; and if the Principal is awarded the Construction Contract and provides all documents to the District as required by the Contract Documents as defined in the Construction Contract; then this obligation will be null and void. Otherwise, this bond will remain in full force and effect.

Surety, for value received, stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract Documents will affect its obligation under this bond, and Surety waives notice of any changes.

In the event a lawsuit is brought upon this bond by the District and judgment is recovered, the Surety will pay all litigation expenses incurred by the District in such suit, including reasonable attorneys' fees, court costs, expert witness fees and expenses.

IN WITNESS WHEREOF, the above-bound parties have executed this instrument under seal this _____ day of _____, 2025, the name and corporate seal of each corporation.

(Corporate Seal)

Principal

By _____

Title _____

(Corporate Seal)

Surety

By _____

Attorney-in-Fact

(Attach Attorney-in-Fact Certificate)

Title _____



EXHIBIT 5
NON-COLLUSION AFFIDAVIT

State of California)
) ss.
County of Plumas)

[Name of Principal(s) of Bidder], being first duly sworn, deposes and says that he or she is **[Office of Affiant]** of **[Name of Bidder]**, the party making the MTCAP Project – General Contractor bid, that the Bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the Bid is genuine and not collusive or sham; that the Bidder has not directly or indirectly induced or solicited any other Bidder to put in a false or sham Bid, and has not directly or indirectly colluded, conspired, connived or agreed with any Bidder or anyone else to put in a sham Bid, or that anyone will refrain from bidding; that the Bidder has not in any manner, directly or indirectly, sought by agreement, communication or conference with anyone to fix the Lump Sum Price of the Bidder or the Bid price of any other Bidder, or to fix any overhead, profit or cost element of the Lump Sum Price, or of that of any other Bidder, or to secure any advantage against the District or anyone interested in the proposed Construction Contract; that all statements contained in the Bid are true; and further, that Bidder has not, directly or indirectly, submitted its Lump Sum Price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, Bid depository, or to any member or agent thereof to effectuate a collusive or sham Bid.

Executed _____, 2025 under penalty of perjury under the laws of the State of California.

(Name of Bidder)

(Signature of Principal)

EXHIBIT 6
CONSTRUCTION CONTRACT

(To be attached by addendum to the RFQ / RFP.)

