

OCTOBER 8TH, 2020

MINUTES FROM THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF
PLUMAS DISTRICT HOSPITAL

BOARD MEMBERS PRESENT: Valerie Flanigan, Mark Satterfield, Andy Ryback, John Kimmel, Guy McNett, and Bill Wickman.

BOARD MEMEBERS ABSENT: John Evans

OTHERS PRESENT: JoDee Read CEO, Caleb Johnson CFO, Lisette Brown CCO, Megan McCrorey CNO, Darren Beatty COO, Sierra Blanton (Recording Secretary) and members of the public

• **Call to Order and Introduction of Audience / Public Comment**

Director Satterfield called the meeting to order at 4:00p.m. and invited public input.

• **Approval of Agenda**

Director Flanigan motioned to approve the agenda. Director Wickman seconded. Motion carried.

• **Approval of Minutes from Regular Board meeting on September 10th, 2020.**

Director Ryback moved to approve minutes as presented. Director McNett seconded. Motion carried.

• **Regular Staff Reports**

• **Organizational Report- JoDee Read CEO, MBA**

Organizational Highlights:

- September Highlights
 - Diversity Consultant Proposal
 - USDA Skilled Nursing Facility Financing
 - Skilled Nursing Project Management RFQ/RFP
 - Child Care Construction/Staffing/Location Updates
 - Director of Business Development, Tiffany Leonhardt

- **October Focus:**

- Building projects:
 - Daycare
 - Skilled Nursing
 - North Fork Building
 - Senior Life Solutions
- Organizational Policies
- Annual Report & updating our strategic metrics
- The Why Behind Clarity (Event Reporting System)
- Review of Landscaping/potential tree hazard
- Standard Work (day to day operations)

Finance Report- Caleb Johnson, CFO, MBA

- Caleb Johnson reviewed the July financials, highlighting the relationship to the 5 Financial Pillars.
 - i. Maintained positive net income before GO bond
 - July increase of \$112,498 increased fiscal year to date net income to \$864,588
 - ii. Goal is to decrease Gross AR Days to below 50;
 - Gross AR Days increased by 2 days to 68 days in July due to halting bad debt during public health emergency (COVID)
 - iii. Goal is to maintain Days Cash on Hand at or above 60 days;
 - Increased by 18 days in July to 204 days
 - iv. Maintain current ratio at or above 3.0;
 - Current ratio remained at 1.7 in July
 - v. Maintain long-term debt to capitalization percentage at or below 20%
 - Decreased to 12%

- **Approval of Medical Staff Credentials**

Reappointments

Erin Barnes, MD	Family Medicine and Obstetrics	Active
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Appointments

Jennifer Scott, MD	Emergency Medicine	Courtesy
Michole Seesing, MD	Psychiatry	Telemedicine
Nisha Warikoo, MD	Psychiatry	Telemedicine

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Credentialing by Proxy

Brianna Abadie, MD

Radiology

Telemedicine

Ravinder, Sohal, MD

Radiology

Telemedicine

Director Wickman motioned to approve Medical Staff credentialing as presented. Director Satterfield seconded. Motion carried.

- **Director Remarks:**

Director Ryback – Reminded everyone about Flu shots at both Indian Valley and Quincy clinics.

Director Wickman – Thank you to the entire staff but particularly JoDee for the quality changes made and their significance to the organization.

Director McNett – Encouraged everyone involved in the organization and their family and friends to get flu shots.

Director Flanigan – Was grateful to have sat in on the Studer session with staff regarding making difficult conversations doable. Encouraged all staff to pick up the book in the conference room. Compliments to JoDee on bringing the right people to the table that are action oriented. Congratulated Tiffany on her new role.

Director Kimmel – No comment.

Director Satterfield – Please to have had the opportunity to present JoDee with an honor she received from the National Rural Health Association as a certified Rural Health CEO.

- **Next Board Meeting**

The next board meeting is scheduled for November 12th, 2020 at 4:00 p.m. Board packets will be provided electronically.

- **Adjournment**

There being no further business to discuss, the meeting adjourned at 5:03p.m.

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Mark Satterfield, Board President
Board of Directors



Bill Wickman,
Board of Directors