

**SEPTEMBER 10TH, 2020**

**MINUTES FROM THE REGULAR MEETING**  
**OF THE**  
**BOARD OF DIRECTORS**  
**OF**  
**PLUMAS DISTRICT HOSPITAL**

**BOARD MEMBERS PRESENT:** Valerie Flanigan, Mark Satterfield, Andy Ryback, John Kimmel, Guy McNett, and Bill Wickman.

**BOARD MEMEBERS ABSENT:** John Evans

**OTHERS PRESENT:** JoDee Read CEO, Caleb Johnson CFO, Lisette Brown CCO, Megan McCrorey CNO, Darren Beatty COO, Sierra Blanton (Recording Secretary) and members of the public

• **Call to Order and Introduction of Audience / Public Comment**

Director Satterfield called the meeting to order at 4:31p.m. and invited public input.

• **Approval of Agenda**

Director Flanigan motioned to approve the agenda with amendments made to add two new business lines. Director Ryback seconded. Motion carried.

• **Approval of Minutes from Regular Board meeting on August 6<sup>th</sup>, 2020.**

Director Ryback moved to approve minutes as presented. Director Wickman seconded. Motion carried.

**New Business**

A. **Approval of Resolution 2020-11: Resolution Adopting the USDA Rural Housing Service Grant**

Darren Beatty spoke to the final grant amount being received but the USDA Rural Housing service. Director Wickman motioned to approved the resolution pending the changes of the correct sent amount. Director Ryback seconded. Resolution 2020-11 approved by the following roll call vote:

Director Flanigan.....aye

Director Evans.....absent  
Director Wickman... ..aye  
Director Satterfield.....aye  
Director Kimmel.....absent  
Director Ryback.....aye  
Director McNett.....absent

**B. Approval of Resolution 2020-12: Modification of Persons Authorized To Sign Checks Drawn On Business Funds**

Director Ryback motioned to approve this authorization. Director Wickman second. Resolution 2020-12 approved by the following roll call vote:

Director Flanigan.....aye  
Director Evans.....absent  
Director Wickman... ..aye  
Director Satterfield.....aye  
Director Kimmel.....absent  
Director Ryback.....aye  
Director McNett.....absent

**C. Approval of Resolution 2020-13: Resolution Adopting the Conflict of Interest Code for Plumas District Hospital**

Director Ryback motioned to approve. Director Flanigan seconded. Resolution 2020-13 approved by the following roll call vote:

Director Flanigan.....aye  
Director Evans.....absent  
Director Wickman... ..aye  
Director Satterfield.....aye  
Director Kimmel.....absent  
Director Ryback.....aye  
Director McNett.....absent

**D. Approval to Purchase Bone Densitometer (“DEXA scanner”) from GE Healthcare in the Amount of \$55,000.**

Background of request presented and discussion led by Darren Beatty, Chief Operating Officer of Plumas Hospital District. Motion for approval by Director Ryback. Seconded by Director Wickman. All in favor. Motion carried.

**B. Approval of alternate signatures in the absence of the Secretary of the board.**

President Satterfield appointed Director Wickman to be the alternate signer in the absence of the secretary seat. Director Ryback motioned to approve. Director Flanigan seconded. Motion passed.

\*Director McNett and Director Kimmel both joined the meeting at 4:50pm.

• **Regular Staff Reports**

• **Organizational Report- JoDee Read CEO, MBA**

Organizational Highlights:

- August Highlights
  - Ambulance Grant
  - Welcome Laura Orange, ACAG, NP
  - Dr. Kepple as School Board Liaison
  - USDA Skilled Nursing Facility Financing
  - Child Care Construction/Staffing/Location Updates
  - Benefits Plan for Staff
  - Starry Mountain Nights Raised \$11,340

• **September Focus:**

- Building projects:
  - Daycare
  - Skilled Nursing
  - North Fork Building
  - Senior Life Solutions
- Organizational Policies
- The Why Behind Clarity
- Review of Landscaping/potential tree hazard
- Standard Work (dad to day operations)

- **Policy Approvals: Public Relations – Media Relations, Social Media Policy for Official Accounts & Social Media for Personal Accounts**

Director McNett suggested adding language to cover the Board of Directors in future Media Relation policies. Director Wickman motioned to approve all three policies. Director McNett seconded. Motion passed.

- **Approval of Medical Staff Credentials**

*Reappointments*

|                   |                    |        |
|-------------------|--------------------|--------|
| Joseph Schad, MD  | Family Medicine    | Active |
| Timothy Huber, MD | Emergency Medicine | Active |

Director Wickman motioned to approve Medical Staff credentialing with the amendment of correcting Timothy Huber's name and credentialing. Director Ryback seconded. Motion carried.

- **Director Remarks:**

**Director Ryback** – Plumas Bank, the Quincy branch is moving to solar panels and energy walls to help with power outages. Might be an interest for PDH. Recommended reaching out to other rural hospitals for evacuation plans

**Director Wickman** – JoDee, Tiffany and I met to set goals for the foundation especially with the SNF on the horizon and it is time to get serious.

**Director McNett** – Very impressed with the work everyone at PDH did with the staff at FRC to help ensure a safe reopening of the campus.

**Director Flanigan** – Emphasized the importance about mental health for the staff due to such an extreme year from pandemics to fires and wanting to make sure we have the resources and awareness to support them.

**Director Kimmel** – Inquired about hospital's response to fires.

**Director Satterfield** – Praised the staff with the success of the implementation of Cerner and to Darren as the project manager for the program.

The Board moved into closed session at 5:46pm.

September 10<sup>th</sup>, 2020

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After some discussion, Director Ryback moved to approve JoDee Read, CEO and Caleb Johnson, CFO to have further discussions with banks regarding the potential purchase of the property: 1124 Sunset Dr., Quincy, CA 95971. Director Wickman seconded. Motion approved.

Adjourned from closed session back into public session at 6:20pm.

- **Next Board Meeting**


Board proposed moving the regular board meeting to the second Thursday of every month with a new start time of 4:00pm. Director Ryback motioned to approved the new day and time. Director Flanigan seconded. Motion passed.

The next board meeting is scheduled for October 8th, 2020 at 4:00 p.m. Board packets will be provided electronically.

- **Adjournment**

There being no further business to discuss, the meeting adjourned at 6:21p.m.

  
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Mark Satterfield, Board President  
Board of Directors

  
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Bill Wickman  
Board of Directors