

August 25, 2011

**MINUTES FROM THE SPECIAL MEETING**  
**OF THE**  
**BOARD OF DIRECTORS**  
**OF**  
**PLUMAS DISTRICT HOSPITAL**

**BOARD MEMBERS PRESENT:** Valerie Flanigan, Mark Satterfield, M.D. and John Kimmel.

**BOARD MEMBERS ABSENT:** Bill Wickman and Kathy Price.

**OTHERS PRESENT:** Doug Lafferty, Cindy Crosslin and Denise Harding.

**I. Call to Order and Introduction of Audience / Public Comment**

President Flanigan called the meeting to order at 1:08 p.m. The meeting was moved into a closed session.

**II. Approval of Agenda**

John Kimmel motioned to approve the agenda as presented. Dr. Satterfield seconded the motion; motion carried.

**III. Approval of Change of Authorized Signers on All Accounts**

The Board reviewed and discussed a memorandum submitted by the Plumas District Hospital Finance department, outlining recommended changes to signature cards and wire transfer authorizations as pertaining to multiple financial institutions, due to the employment of a new CEO. The recommended changes allow for three specific Senior Managers to sign checks and remove authorization for Board members to do so. Checks over \$5,000.00 still require two signatures, and check registers can continue to be provided to the Board members at Finance meetings for review. Dr. Satterfield motioned to approve the changes to the signature cards at the financial institutions as proposed in the recommendations of the attached memo dated August 25, 2011, and assuring check registers will still be approved at the Finance meetings. John Kimmel seconded the motion; motion carried. The Board discussed a plan to review the approval policy requiring Board approval for large purchases, i.e. greater than \$50,000.00.

IV. Approval of Resolution # 2011-4, Resolution of the Board of Directors of the Plumas Hospital District Authorizing the Plumas District Hospital Debt Service - 2011/12

The Board reviewed and discussed a proposed resolution to authorize the Plumas County Tax Assessor's office to set the 2011/2012 Property Tax Rate at \$0.0001510 for the Plumas District Hospital General Obligation Bond Series A. Cindy explained how a spreadsheet is used to determine this calculation using tax rolls and delinquency rates of 8% secured and 13% unsecured. We are still collecting both but only the secured rate is used to determine the rate of \$15.10 per \$100,000.00 of assessed values. The figures are based on secured values with an 8% delinquency rate. A roll call vote was taken. Valerie Flanigan, John Kimmel and Mark Satterfield voted in favor of approving the resolution as presented.

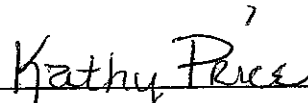
At 1:25 p.m., President Flanigan called the meeting back into open session.

V. Adjournment

John Kimmel motioned to adjourn the meeting. Dr. Satterfield seconded the motion; motion carried. The meeting was adjourned at 1:26 p.m.



Valerie Flanigan, President  
Board of Directors



Kathy Price, Secretary  
Board of Directors

August 25, 2011

Due to the employment of a new CEO, the Board of Directors for Plumas District Hospital authorizes RBC Wealth Management, LAIF, Plumas Bank and Bank of America to make the following changes to our signature cards and wire transfer authorizations on record as pertains the respective financial institutions:

**Bank of America**          Payroll Sweep Account 00956-80250

**Plumas Bank**

Credit Card	****30058
Holding	****01214
M&O Checking	****03285
Payroll	****00052
Revolving	****03274

Delete

Mark Satterfield, Board Member  
John Kimmel, Board Member  
Valerie Flanigan, Board Member  
Bill Wickman, Board Member  
Kathleen Price, Board Member

Add

Doug Lafferty, CEO  
Cindy Crosslin, Interim CFO/Controller

Linda Jameson will remain as an authorized signer

**RBC Wealth Management**

Account #307-07990

Replace existing authorized personnel with

Doug Lafferty, CEO  
Linda Jameson, CNO  
Cindy Crosslin, Interim CFO/Controller

**LAIF**

Account #20-32-001

Replace existing authorized personnel with

Doug Lafferty, CEO  
Linda Jameson, CNO  
Cindy Crosslin, Interim CFO/Controller