

MAY 5, 2011
MINUTES FROM THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF
PLUMAS DISTRICT HOSPITAL

BOARD MEMBERS PRESENT: Valerie Flanigan, Kathy Price, Mark Satterfield, M.D., and Bill Wickman

BOARD MEMBERS ABSENT: John Kimmel

OTHERS PRESENT: Dan Brandes, Cindy Crosslin, Mary Edwards, Linda Jameson, Alice King, Kim Kudick, John Nadone, Jeff Obenland, Andy Ryback, Steve Tolen and members of the public

I. Call to Order and Introduction of Audience / Public Comment

President Flanigan called the meeting to order at 5:01 p.m. and invited public input.

II. Approval of Agenda

Mark Satterfield, M.D. moved to approve the agenda as presented and Bill Wickman seconded. Motion carried.

III. Approval of Minutes from the Regular Board Meeting on April 7, 2011

Mark Satterfield, M.D. moved to approve the minutes as presented and Kathy Price seconded. Motion carried.

IV. Regular Staff Reports

A. Affiliate Reports

PDH Volunteers: Mary Edwards, President of the PDH Volunteers, reported on the number of volunteers, sales from the Bargain Boutique, donation of equipment to PDH, the Lifeline program, and their Facebook page.

Plumas Health Care Foundation: Alice King, PHCF President, reported on their involvement in National Hospital Week, two grants acquisitions, and first-aid kits.

Plumas Community Hospice: Cindy Crosslin, Hospice Board Member, reported on their collaboration with Sierra Hospice in Indian Valley, an increase in volunteers, the Hospice website, the number of hospice patients, and finances.

B. Laboratory Department Update – Jeff Obenland, Laboratory Manager

Mr. Obenland reported on the new chemical analyzer, its integration into the current lab operations, and other new equipment anticipated for the near future.

C. Medical Staff Report – Ross Morgan, M.D., Vice Chief of Staff

Due to the absence of Dr. Morgan, Director Satterfield reported on physician recruitment and retention, and a recent webinar on pediatric care.

D. Nursing Report / CEO Report – Linda Jameson, CNO and Interim CEO

Mrs. Jameson reported on the Spring Health Fair and National Hospital Week, both scheduled for next week. She also reported on a DVD production on healthcare in America (highlighting PDH) by the Committee of Citizen Awareness and gave an update on the Telehealth grant, the evaluation EMR products, and upcoming events.

E. Financial Report – John Nadone, CFO

Mr. Nadone reviewed the March 2011 Financial Statements, highlighting the following:

- Cash was \$4,326,322 – 80 days on hand
- Accounts Receivable is at \$7,860,655 – 75 days outstanding
- Gross Patient Revenue was \$3,602,166
- Revenue Deductions were (\$1,760,236) – 48.8% of gross revenue
- Total Operating Expenses were \$1,837,151
- Net Income was \$37,904
- Accounts Payable was up from \$474,089 to \$848,683.

Linda Jameson reported on the resignation of Mr. Nadone, whose last day will be May 20. The CFO position will not be filled until a permanent CEO is placed. Cindy Crosslin, Controller, will act as interim CFO.

F. Facilities Update – Dan Brandes, Facilities Director

Mr. Brandes reported on the injury free work days (92), the new contract with Suburban Propane, grounds development, and educational activities.

Steve Tolen, Safety Officer, reported on the fire extinguisher training scheduled for May 9 and the disaster drill scheduled for May 18, simulating a flood event.

V. Old Business

A. CEO Search Update / Discussion – Mark Satterfield, MD, Committee Chair

Director Satterfield reported on a special meeting scheduled for May 10, which will be a review of the final eight candidates and choosing 4 to interview.

VI. New Business

A. Measure A Oversight Committee Annual Report – Andy Ryback, Chairman

Mr. Ryback reviewed the annual report dated December 31, 2010, which was included in board packets.

B. Approval of Updated Signature Cards with Bank of America and Plumas Bank

President Flanigan explained the need for the following changes to bank signature cards, due to the resignation of Mr. Nadone, CFO:

Delete: John Nadone, CFO

All other signers on the account(s) will remain in effect, which are:

Linda Jameson, Interim CEO, CNO
Valerie Flanigan, Board Member
John Kimmel, Board Member
Kathleen Price, Board Member
Mark Satterfield, MD, Board Member
Bill Wickman, Board Member

Bank Account Names and Numbers

Bank of America	
Payroll Sweep Account	00956-80250
Plumas Bank	
Credit Card	****30058
Holding	****01214
M&O Checking	****03285
Payroll	****00052
Revolving	****03274

~~Mark Satterfield, MD moved to approve the deletion of John Nadone as a signer on the bank accounts with Plumas Bank and Bank of America and the retention of all other signers to said accounts. Kathy Price seconded and motion carried.~~

C. Approval of Medical Staff Credentials

Appointments

Thomas Krudewig, CRNA Anesthesia Allied Health Professional

Kathy Price moved to approve the credentials as presented and Bill Wickman seconded. Motion carried.

VII. Board Education

Included in the Board packets were the PDH Newsletter for April, PDH conference room calendars for May and June, and hospital/healthcare related articles from Feather Publishing.

VIII. Director Remarks

Director Price: Director Price commented on the changes taking place at PDH.

Director Wickman: Director Wickman gave an update on the Plumas County Economic Recovery Committee (PCERC) and their efforts relating to healthcare.

Director Satterfield: Director Satterfield commented on the presentation by Jeff Obenland, Lab Manager, and spoke to the depth of PDH, which is the staff.

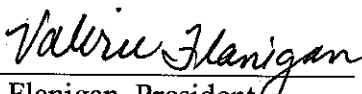
Director Flanigan: Director Flanigan commented on the March Rural Healthcare Symposium, the support of CHA, and the extended clinic hours at NFFM.

IX. Next Board Meeting

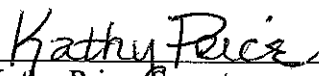
The next regular Board of Directors meeting is scheduled for Thursday, June 2, 2011 at 5:00 p.m.

X. Adjournment

There being no further business to discuss, the meeting was adjourned at 6:25 p.m.



Valerie Flanigan, President
Board of Directors



Kathy Price, Secretary
Board of Directors