

APRIL 7, 2011
MINUTES FROM THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF
PLUMAS DISTRICT HOSPITAL

BOARD MEMBERS PRESENT: Valerie Flanigan, John Kimmel, Mark Satterfield, M.D., and Kathy Price

BOARD MEMBERS ABSENT: Bill Wickman

OTHERS PRESENT: Dan Brandes, Brenda Compton, Cindy Crosslin, Kim Kudick, Denise Harding, and members of the public

I. Call to Order and Introduction of Audience / Public Comment

President Flanigan called the meeting to order at 5:02 p.m. and invited public input.

II. Approval of Agenda

Kathy Price moved to approve the agenda as presented and Mark Satterfield, M.D. seconded. Motion carried.

III. Approval of Minutes from the Regular Board Meeting on March 3, 2011

IV. Approval of Minutes from a Special Board Meeting on March 3, 2011

John Kimmel moved to approve both sets of minutes as presented and Mark Satterfield, M.D. seconded. Motion carried.

V. Regular Staff Reports

A. Affiliate Reports

Plumas Health Care Foundation: Mrs. Flanigan reported on behalf of Alice King, Vice President of PHCF, that the employee appreciation ice cream social is scheduled for May 11, which will coincide with National Hospital Week.

PDH Volunteers: Diann Montanari, Bargain Boutique Manager, reported on sales for March and April. Denise Harding, PDH HR Director and Volunteer, reported on donations for hospital equipment.

Plumas Community Hospice: Cindy Crosslin, Hospice Board Member, reported on a presentation by Karen White regarding *Camp Big Hug*, website updates, financial status, number of hospice patients, and the biennial fundraising concert.

B. Information Technology Update – Brenda Compton, I.T. Manager

Mrs. Compton gave an overview of the I.T. Department, its staff, and current machines and servers. There was discussion on equipment upgrades, EMR options and cost, and grant opportunities.

C. Medical Staff Report – Ross Morgan, M.D., Vice Chief of Staff

Due to the absence of Dr. Morgan, Director Satterfield reported on the recent and upcoming Grand Round presentations, and the recently hired LCSW, Adriana Uken. He also spoke on the expansion of Valley Emergency Physicians and physician recruitment and retention.

D. Nursing Report / CEO Report – Linda Jameson, CNO and Interim CEO

No report was given.

E. Financial Report – John Nadone, CFO

Due to the absence of Mr. Nadone, Cindy Crosslin, Controller, reviewed the February 2011 Financial Statements, highlighting the following:

- Cash was \$4,016,884 – 74 days on hand
- Accounts Receivable is at \$8,190,757 – 82 days outstanding
- Gross Patient Revenue was \$3,089,462
- Revenue Deductions were (\$1,336,012) – 43.8% of gross revenue
- Total Operating Expenses were \$1,670,928
- Net Income was \$62,110
- Accounts Payable down from \$1,134,339 to \$474,089

On-line payment program is now available through our website: www.pdh.org.

F. Facilities Update – Dan Brandes, Facilities Director

Mr. Brandes reported on the new chemical analyzers for the lab, proposals for a new propane contract, and the fire extinguisher training scheduled for May 9.

VI. Old Business

A. CEO Search Update, Discussion and Possible Action

Dr. Mark Satterfield gave a brief update on the search progression and the efforts of Don Whiteside of HFS Consultants. There are approximately 12 strong candidates to be reviewed by the CEO Search Committee, from which six will be selected to interview.

VII. New Business

A. Approval of Medical Staff Credentials

Appointments

D. Matthew Fentress, MD	Emergency Medicine	Courtesy
Adriana Uken, LCSW	Mental Health	AHP

Reappointments

Jeffrey Kepple, MD	Family Medicine/OB	Active
Michael Marchesseault, MD	Emergency Medicine	Courtesy
David Ham, MD	Emergency Medicine	Courtesy
Karleen Huffman, RNFA	Surgery First Assist	AHP

Kathy Price moved to approve the credentials as presented and Mark Satterfield, M.D. seconded. Motion carried.

VIII. Board Education

Included in the Board packets were the PDH Newsletter for March, PDH conference room calendars for April and May, and hospital/healthcare related articles from Feather Publishing.

IX. Director Remarks

Director Price: Director Price opened discussion on a flyer advertising health screenings at the Calvary Chapel in East Quincy, and a news article about EPHC.

Director Kimmel: Director Kimmel commented on the positive feedback he gets from his clients regarding the care they receive from PDH.


Director Flanigan: Director Flanigan commented on the new on-line payment plan, financials, payor mix and EMR status. Director Flanigan asked Cindy Crosslin to speak about the recent Wellness Program, *Dinner with a Doctor*, which she did.

X. Next Board Meeting

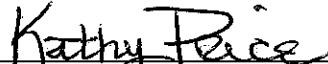
The next regular Board of Directors meeting is scheduled for Thursday, May 5, 2011 at 5:00 p.m.

XI. Adjournment

There being no further business to discuss, the meeting was adjourned at 6:27 p.m.



Valerie Flanigan, President
Board of Directors



Kathy Price, Secretary
Board of Directors