

**MARCH 3, 2011**  
**MINUTES FROM THE REGULAR MEETING**  
**OF THE**  
**BOARD OF DIRECTORS**  
**OF**  
**PLUMAS DISTRICT HOSPITAL**

**BOARD MEMBERS PRESENT:** Valerie Flanigan, John Kimmel, Mark Satterfield, M.D., Kathy Price, and Bill Wickman

**BOARD MEMBERS ABSENT:** None

**OTHERS PRESENT:** Dan Brandes, Alyssa Cassol, Cindy Crosslin, Linda Jameson, Kim Kudick, Tiffany Leonhardt, John Nadone, Don Whiteside, Judy Wright, and members of the public

**I. Call to Order and Introduction of Audience / Public Comment**

President Flanigan called the meeting to order at 5:14 p.m. and invited public input.

**II. Approval of Agenda**

Mark Satterfield, M.D. moved to approve the agenda as presented and Bill Wickman seconded. Motion carried.

**III. Approval of Minutes from the Regular Board Meeting on February 3, 2011**

John Kimmel moved to approve the minutes as presented and Mark Satterfield, M.D. seconded. Motion carried.

**IV. Regular Staff Reports**

**A. Affiliate Reports**

**PDH Volunteers:** Judy Wright, Vice President of the PDHV, reported on their scholarships program; two (2) \$2,000 scholarships will be awarded this year.

**Plumas Community Hospice:** Cindy Crosslin, Hospice Board Member, reported on the update of their website: [www.plumascommunityhospice.com](http://www.plumascommunityhospice.com), and implementation of a speakers education program.

**Plumas Health Care Foundation:** Tiffany Leonhardt, PHCF Director, reported on their sponsorship of *Community Connection*, planned events for 2011, the purchase of an infant photo-therapy unit, and a volunteer drive.

**B. Medical Staff Report – Ross Morgan, M.D., Vice Chief of Staff**

Due to Dr. Morgan's absence, Director Satterfield reported on physician recruitment, surgical candidate Dr. Hege Johnson, and review of EMR systems.

**C. Nursing Report / CEO Report – Linda Jameson, CNO and Interim CEO**

Mrs. Jameson reported on Wellness events, management recruitment, March Grand Rounds, marketing efforts, extended clinic hours, physician recruitment, grant opportunities/projects, Telemedicine, EMR systems, and healthcare collaborations.

Kris Ball, Nursing Services Manager, reported on Respiratory syncytial virus.

**1. ER Dashboard Report – Alyssa Cassol, Emergency Services Supervisor**

Mrs. Cassol reviewed and explained the Emergency Department Dashboard report as compiled and arranged by Valley Emergency Physicians.

**D. Financial Report – John Nadone, CFO**

Mr. Nadone reviewed the January 2011 Financial Statements as follows:

- Cash was \$4,369,909 – 83 days on hand
- Accounts Receivable is at \$7,840,665 – 77 days outstanding
- Gross Patient Revenue was \$3,236,301
- Revenue Deductions were (\$1,813,808) – 54.8% of gross revenue
- Total Operating Expenses were \$1,798,021
- Net Income was (\$278,227)
- Accounts Payable up from \$669,391 to \$1,134,339
- Payor mix shows an increase in Medi-Cal and CMSP patients.

**E. Facilities Update – Dan Brandes, Facilities Director**

Mr. Brandes reported on general maintenance in and around the hospital campus.

**V. Old Business**

**A. CEO Search Update, Discussion and Possible Action**

Don Whiteside, of HFS Consultants, said there are 10 candidates for the CEO position, which will be narrowed down prior to the interview process.

**VI. New Business**

**A. Approval of Medical Staff Credentials**

Appointments

Redge Hawkley, DPM	Podiatry	Provisional
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Reappointments

John Foley, MD	Orthopedics	Courtesy
Grant Hayashi, MD	Pathology	Active
Jill Hanna, MD	Emergency Medicine	Courtesy

Reappointments (continued)

Pooja Patel, DDS

Dan Mandel, MD

David Asmuth, MD

General Dentistry

Rheumatology

Infectious Diseases

Courtesy

Telemedicine

Consulting

Advancement

Erin Barnes, MD

FP/OB

Provisional to Active

Kathy Price moved to approve the credentials as presented and Bill Wickman seconded. Motion carried.

**B. Compliance Update – Linda Jameson, CNO / Interim CEO**

Denise Harding, Compliance Officer, reviewed the annual compliance report, which was included in board packets.

**VII. Board Education**

Included in the Board packets were the PDH Newsletter for February, PDH conference room calendars for March and April, and hospital/healthcare related articles from Feather Publishing.

**VIII. Director Remarks**

Director Wickman: Director Wickman commented on the Plumas County Economic Recovery Committee (PCERC), and his meeting with Brenda Compton, IT Manager.

Director Price: Director Price commented on the ER Dashboard report.

Director Satterfield: Director Satterfield commented on the financial status of PDH.

Director Flanigan: Director Flanigan commented on the PCERC, and staff reports.

**IX. Next Board Meeting**

The next regular Board of Directors meeting is scheduled for Thursday, April 7, 2011 at 5:00 p.m.

**X. Adjournment**

There being no further business to discuss, the meeting was adjourned at 6:40 p.m.

*Valerie Flanigan*

Valerie Flanigan, President  
Board of Directors

*Kathy Price*

Kathy Price, Secretary  
Board of Directors