

OCTOBER 6, 2011

MINUTES FROM THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF
PLUMAS DISTRICT HOSPITAL

BOARD MEMBERS PRESENT: Valerie Flanigan, John Kimmel, Kathy Price, Mark Satterfield, M.D., and Bill Wickman

BOARD MEMBERS ABSENT: None

OTHERS PRESENT: Kris Ball, Cindy Crosslin, Linda Jameson, Kim Kudick, Doug Lafferty, Ross Morgan, M.D., and members of the public

I. Call to Order and Introduction of Audience / Public Comment

President Flanigan called the meeting to order at 5:00 p.m. and invited public input.

II. Approval of Agenda

John Kimmel moved to approve the agenda as presented and Bill Wickman seconded. Motion carried.

III. Approval of Minutes from the Regular Board Meeting on September 1, 2011

Mark Satterfield, M.D. moved to approve the minutes as presented and John Kimmel seconded. Motion carried.

IV. Approval of Minutes from a Special Board Meeting on September 15, 2011

Mark Satterfield, M.D. moved to approve the minutes as presented and Bill Wickman seconded. Motion carried.

V. Regular Staff Reports

A. Medical Staff Report – Ross Morgan, M.D., Chief of Staff

Dr. Morgan reported on the retirement of Dr. Vince Frantz, the C-section call schedule, and Grand Rounds presentations for September and October.

Dr. Morgan reported on upcoming events: 1) the fall Health Fair, scheduled for October 10-13, from 6:30 to 8:30 a.m., and 2) *Dinner with a Doctor* at the Fairgrounds on November 9; Dr. Morgan will present on Sleep Apnea.

B. Utilization Review and Preventionist Update – Kris Ball, R.N.

Kris Ball explained the process of utilization review and its affect on our patient population. Mrs. Ball also reported on the upcoming flu season and vaccine.

C. Financial Report – Cindy Crosslin, Finance Director

Mrs. Crosslin reported the following financial highlights for August 2011:

- Cash Balance was \$3,969,060
- Net A/R Balance was \$4,276,112
- Gross Revenue was \$3,406,340 – below budget by 0.4%
- Revenue Deductions were \$1,751,897 – over budget by 4.1%
- Net Patient Revenue was \$1,654,443 – below budget by 3.3%
- Operating Expenses were \$1,786,796 – below budget by 0.2%
- Net Income/(Loss) before GO Bonds was (\$98,635)

Mrs. Crosslin also reported on Medi-Cal changes and updates, and on an audit of the P.F.S. department by Jacobus Consulting. A preliminary report from Jacobus Consulting will be presented tomorrow to Mrs. Crosslin and Douglas Lafferty.

Mr. Lafferty announced the change of Mrs. Crosslin's official title to Finance Director. An announcement will also be made in tomorrow's employee newsletter.

D. Nursing Report – Linda Jameson, C.N.O.

Mrs. Jameson reported on several OB related educational exercises taking place on campus this month, and the OB teams attendance to a symposium in San Francisco. Mrs. Jameson also reported on additional education programs planned for October and November, relating to malignant hyperthermia and pulmonary embolisms.

Mrs. Jameson commented on the upcoming Hospice fundraiser concert and next week's Health Fair. People were reminded to provide copies of their lab results to their primary physicians.

E. C.E.O. Report – Douglas Lafferty, C.E.O.

Mr. Lafferty reported on physician recruitment and a survey to evaluate specialty services. Mr. Lafferty also reported on the new EMR system, *Eagle I*, including: meetings with Prognosis, methods of communication/updates with staff/board, equipment/devices, teams/committees, and the timeline for implementation.

Mr. Lafferty spoke about a series of Town Hall meetings that Mimi Hall, Director of Plumas County Public Health, is organizing to assess the healthcare needs of the county. This is a collaborative effort with all county healthcare leaders and is funded by a grant. Ms. Hall will present on this subject at the November board meeting.

The annual employee service awards dinner is scheduled for Tuesday, October 25 at the Fairgrounds Mineral Building. Board members were invited to attend.

VI. New Business

A. Approval of Medical Staff Credentials

The Medical Staff Executive Committee has reviewed the recommendation of the Credentials Committee and approved the credentials and application for privileges as listed below:

Re-appointments

Thomas Conklin, M.D.	Ophthalmology	Courtesy
John Freeman, M.D.	Urology	Courtesy
Claude Freeze, C.R.N.A.	Anesthesia	AHP
Jennifer Gladden, M.D.	Emergency Medicine	Active
Angelo Kanellos, M.D.	Urology	Courtesy
Elizabeth McGee, A.G.N.P.	Adult Geriatric Medicine	AHP
Steven Maron, M.D.	Emergency Medicine	Courtesy
Rei Young, M.D.	Emergency Medicine	Courtesy

Kathy Price moved to approve the credentials as presented and Bill Wickman seconded. Motion carried.

B. Approval of Changes to Authorized Signers on Bank Accounts

President Flanigan explained the need to ratify the approval of changes to authorized signers on bank accounts and approval of resolution #2011-4, originally done during a special board meeting on August 25, 2011. Following her explanation, President Flanigan requested a motion to ratify the original vote of approval on both items.

John Kimmel moved to ratify the original vote to approve changes to authorized signers on bank accounts and resolution #2011-4. Mark Satterfield, M.D. seconded and motion carried.

President Flanigan then requested approval of the changes to authorized signers on bank accounts. John Kimmel moved to approve the changes as presented and Bill Wickman seconded. Motion carried.

C. Approval of Resolution #2011-4, Resolution of the Board of Directors of the Plumas Hospital District General Obligation Bond Series A Property Tax Rate for Fiscal Year 2011-2012

Kathy Price moved to approve Resolution #2011-4 as presented and Mark Satterfield, M.D. seconded. The board authorized the passing of Resolution 2011-4 by the following roll call vote:

Valerie Flanigan.....Aye
John Kimmel.....Aye
Kathy Price.....Aye
Mark Satterfield, M.D.....Aye
Bill Wickman.....Aye

VII. Board Education

Included in the Board packets were the PDH conference room calendars for October and November, and hospital/healthcare related articles from Feather Publishing. Registration has been made on behalf of the board to participate in a CHA webinar on November 29; its topic is *The Governance Role in Advocacy*.

VIII. Director Remarks

Director Wickman: Director Wickman welcomed Kim Kudick back from her LOA and thanked Brenda Compton and everyone involved in the EMR implementation process.

Director Price: Director Price announced that Mr. Lafferty will present at Soroptimist next week, and Jeff Oblenland, PDH Lab Manager, presented at the PDH Volunteers luncheon today. Mrs. Price invited public attendance to the first *Smoke-Free Campus Committee* meeting tomorrow at 9:00 a.m.

Director Kimmel: Director Kimmel echoed Mr. Wickman's comments. Mr. Kimmel has been asked by the Plumas Health Care Foundation to co-present with Steve King on estate planning. A date has yet to be established, but is anticipated for November.

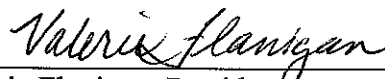
Director Flanigan: Director Flanigan commented on the retirement of Dr. Frantz, and thanked Karen Story and Denise Harding for their help during Ms. Kudick's LOA. Mrs. Flanigan spoke to the benefits of the Health Fair and encouraged public attendance.

IX. Next Board Meeting

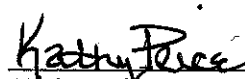
The next regular Board of Directors meeting is scheduled for Thursday, November 3, 2011 at 5:00 p.m.

X. Adjournment

There being no further business to discuss, the meeting was adjourned at 6:10 p.m.



Valerie Flanigan, President
Board of Directors



Kathy Price, Secretary
Board of Directors