

MAY 20TH, 2021

MINUTES FROM THE REGULAR MEETING  
OF THE  
BOARD OF DIRECTORS  
OF  
PLUMAS DISTRICT HOSPITAL

BOARD MEMBERS PRESENT: Andy Ryback, John Kimmel,  
Valerie Flanigan and Bill Wickman

BOARD MEMEBERS ABSENT: Guy McNett

OTHERS PRESENT: JoDee Read CEO, Caleb Johnson CFO, Lisette Brown  
CCO, Megan McCrorey CNO, Darren Beatty COO,  
Sierra Blanton (Recording Secretary) and members of  
the public

• Call to Order and Introduction of Audience / Public Comment

Director Wickman called the meeting to order at 4:00p.m. and invited public input.

• Approval of Agenda

Director Ryback motioned to approve the agenda. Director Flanigan seconded.  
Motion carried.

• Approval of Minutes from Regular Board meeting on April 15, 2021

Director Ryback moved to approve the regular board meeting minutes from April 15,  
2021. Director Flanigan seconded. Motion carried.

• Regular Staff Reports

• Medical Staff Update – Ben Hunt, MD, Chief of Staff

- Introduction of UNR PA Student Kellan Kalbaugh who has been shadowing Dr. Ben Hunt and Dr. Ali Hunt.
- Looking forward to decreasing barriers by opening the Hospital Lobby and decreasing the screeners.
- Thankful for members of the community who are doing their parts by wearing masks in public, as well as the respect shown to the Healthcare Community and to Public Health Dept. in this county, where as many people within Public Health Depts. around the country do not receive the same trust and respect.

- Dashboard and in clinic coverage while Dr. Leonardo is out climbing Mt. Everest has been great and appreciated.

- **Organizational Report- JoDee Read CEO, MBA**

- **Organizational Highlights:**

- **March/April Highlights**

- Cost report settlement deposit totaling \$2,205,479.60
- Leader goals established for 7/1/2021 to 6/30/2022
- Plumas County Planning and Behavioral Health have approached us with an idea to collaborate on a housing project on our property across the street from the hospital. We are in the early stages of development but are excited to be in a position to help mitigate the shortage of affordable housing in our District.
- Implemented Period of PURPLE crying to educate patients on shaken baby syndrome
- Team rounding with the Hospitalist has improved our Utilization Review. The provider, Beth, and nursing discuss the status of the patient daily at rounds. We are also discharging patients more timely.
- We have added a LVN Float position. This position will “Float” to where the needs are of the hospital. They will assist the ER nurse on night shift, assist the OB nurse on night shift, sit with 5150’s, assist with patient transfers, give lunch breaks, respond to Code Blues, Rapid Responses, assist on Med Surg when there are high acuity patients, and so much more. Our patient census and acuities drastically change at all times and there are no supporting managers or staff on night shift and this position provide the support to the entire hospital on nights with the limited staffing we have.
- The list of licensed California therapists was obtained from the Physical Therapy Board of California, which enables us to send recruiting postcards to roughly 1500 therapists located within 150 mile radius of Quincy.
- Recertification received for the California Diabetes and Pregnancy Program (CDAPP) as a Sweet Success Affiliate
- Health Fair started 5/2/21: This is through the month of May M-F 7am-9am via scheduled appointments. We are also offering COVID antibody and antigen testing free of charge to assess community immunity levels. The first two weeks are booked already. Testing requires a blood draw and a nasal swab.
- Dr. Leonardo reached the summit of Mt. Everest
- Dr Leonardo reached the summit climbing Mt. Everest

• **April/May Focus:**

- Send out draft Strategic Plan
- Survey Preparedness
- Standard Work Development
- Reduction of DNFB
- Building Projects
  - Daycare
  - Skilled Nursing
  - North Fork
- Organizational Policies

**Finance Report- Caleb Johnson, CFO, MBA**

- Caleb Johnson reviewed the March 2021 financials, highlighting the relationship to the 5 Financial Pillars.
  - i. Achieve positive FYTD Net Income before GO Bond
    - March monthly increase of \$767, 113 increased Fiscal Year to Date Net Loss (Before GO Bonds) to \$2, 107, 373.
  - ii. Goal is to decrease gross AR days to 50;
    - March Gross AR Days increased from 70 days to 85 days
  - iii. Goal is to maintain days' cash on hand at or above 60 days;
    - Decreased in March to 97 from 111 prior month
  - iv. Maintain current ratio at or above 3.0
    - Current ratio maintained at 1.5 from previous month
  - v. Maintain long-term debt to capitalization percentage at or below 20%
    - Decreased from 9% to 6% from previous month

• **Approval of Medical Staff Credentials**

*Appointments*

Priyanka Agarwal, MD	Endocrinology	Telemedicine
Ari Simon, MD	Emergency Medicine	Provisional Courtesy

*Reappointments*

Mario Garibotti, DDS	General Dentistry	Courtesy
Michael Marchesseault, MD	Emergency Medicine	Courtesy
Jeffrey Kepple, MD	Family Medicine	Courtesy

Director Flanigan motioned to approve the medical credentials presented above. Director Wickman seconded. Motion approved.

- **Director Remarks:**

**Director Ryback** – I was able to participate in the May Health Fair—I have no complaints! I received a call within 24 hours of having labs, and though it was a bit frightening because I have never received a call after I've had labs, I was appreciative for the communication. A small suggestion might be to preface the call with something like, “we are contacting all patients with their lab results” so that there isn't the 3 seconds of fright when receiving the call.

**Director Kimmel** – No comment.

**Director Flanigan**- Glad to be here!

**Director Wickman** – It was a pleasure to be on the line as a part of the Hospital Week BBQ. REMSA put on a nice lunch in the park with the Care Flight Team. It is appreciated that when Care Flight has to fly over the homes in the area, that they are mindful and do what they can to keep the dust at a minimum, if it's in their control.

- **Adjourned into closed session at 4:46pm**

**Report from closed session:**

Action: Discussion regarding CEO (JoDee Read) Maternity Leave of Absence ensued. Director Ryback moved to appoint Darren Beatty as Acting CEO, in JoDee Read's absence. The backup for Mr. Beatty would be Megan McCrorey, RN, if necessary. The vote was unanimous of the board. Motion passed.

- **Adjournment from closed session at 5:02pm**

- **Next Board Meeting**

May 20, 2021

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The next board meeting is scheduled for June 10, 2021 at 4:00 p.m. Board packets will be provided electronically.

- **Adjournment**

There being no further business to discuss, the meeting adjourned at 5:02 p.m.



Bill Wickman, Board President  
Board of Directors



Valerie Flanigan, Director  
Board of Directors