

MARCH 11TH, 2021

MINUTES FROM THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF
PLUMAS DISTRICT HOSPITAL

BOARD MEMBERS PRESENT: Andy Ryback, John Kimmel, Guy McNett and Valerie Flanigan

BOARD MEMEBERS ABSENT: Bill Wickman

OTHERS PRESENT: JoDee Read CEO, Caleb Johnson CFO, Lisette Brown CCO, Megan McCrorey CNO, Darren Beatty COO, Sierra Blanton (Recording Secretary) and members of the public

- **Call to Order and Introduction of Audience / Public Comment**

Director Flanigan called the meeting to order at 4:00p.m. and invited public input.

Chris Stanton made public comment on Hat Creek mine proposal and his concerns regarding long-term health damage to the public. Asked board to consider taking a stance on issue. Director Flanigan noted the board would review and discuss topic.

- **Approval of Agenda**

Director Ryback motioned to approve the agenda. Director Kimmel seconded. Motion carried.

- **Approval of Minutes from Regular Board meeting on February 11th, 2021 and Special Board Meeting on February 17th, 2021**

Director Kimmel moved to approve the regular board meeting minutes from February 11th, 2021. Director McNett seconded. Motion carried. Director Flanigan motioned to approve special board meeting minutes on February 17th, 2021. Director McNett seconded. Motion approved.

- **Regular Staff Reports**

- **Organizational Report- JoDee Read CEO, MBA**

- **Organizational Highlights:**

- February/March Highlights

- The board's strategic planning committee meant to update our plan. I will be sending the tracked changes document out to the board and executive team before the end of the month
- Effective March 1, PDH assumed operations of two freestanding physical therapy offices formerly operated by Sierra Valley Physical Therapy (Rey Pesina). Patient referrals are being accepted now. At present, the office staff will rotate between offices providing services Monday, Wednesday and Friday in Greenville and in Quincy on Tuesday and Thursday. Recruitment is underway for additional physical therapists, an occupational therapist and support staff, with a goal to open both locations five days per week. Launch of this service line ensures that Medi-Cal beneficiaries has an additional local provider of physical therapy.
- Annual Performance Evaluations were submitted to employees. We have a fresh new format which starts with a self-evaluation prior to manager evaluation
- Dr. Hannah Mirrashed, Ph.D., CLS (ASCP) on her promotion to Director of Research and Clinical Laboratory. As a UC Davis Health Rural Center of Excellence we are "obligated to encourage participation in health care research to help advance clinical care and health." We appreciate Dr. Mirrashed's wiliness to accept this responsibility and look forward to her work in advancing PDH as a contributor to clinical research.
- The new mammography machine is schedule to be installed and operational by mid-April. We will be preparing communications to inform our patients of the new capabilities this device brings

- **March Focus:**

- Building projects:
 - Daycare
 - Skilled Nursing
 - North Fork Building
- Organizational Policies
- Employee Performance Evaluations
- Send out draft Strategic Plan
- Communication and Standard work development

Finance Report- Caleb Johnson, CFO, MBA

- Caleb Johnson reviewed the January financials, highlighting the relationship to the 5 Financial Pillars.
 - i. Achieve positive FYTD Net Income before GO Bond
 - January monthly loss of \$706,180 increased Fiscal Year to Date Net Loss (Before GO Bonds) to \$1,495,532.
 - ii. Goal is to decrease gross AR days to 50;
 - December Gross AR Days increased from 60 days to 62 days
 - iii. Goal is to maintain days' cash on hand at or above 60 days;
 - Increased in January to 146 from 137 prior month
 - iv. Maintain current ratio at or above 3.0
 - Current ratio decreased from previous month from 1.6 to 1.5
 - v. Maintain long-term debt to capitalization percentage at or below 20%
 - Increased from 11% to 12% from previous month

- **Approval of Medical Staff Credentials**

Appointments

Judith Sherman, MD	Psychiatry	Telemedicine
Johnathan Hollyfield, MD	Pathology	Consulting
Walter Luchsinger, MD	Psychiatry	Telemedicine
Mohammad Puri, MD	Psychiatry	Telemedicine
Darcy Trenkle, MD	Psychiatry	Telemedicine
Heather Caiazzo, LMFT	Behavioral Health	AHP

Reappointments

Tim Hatcher, CRNA	Anesthesia	AHP
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Credentialing by Proxy

Michael Klein, MD	Radiology	Telemedicine
Zachary Roeder, MD	Radiology	Telemedicine
Archana Lucchesi, MD	Radiology	Telemedicine

Director Kimmel motioned to approve the medical credentials presented above.
Director Ryback seconded. Motion approved.

- **Director Remarks:**

Director Ryback – Unrelated to the hospital, I wanted to note that Plumas Bank announce the acquisition of another bank out of Yuba City.

Director McNett – Adding onto the accolades surrounding the vaccines and I would like to note that it's certainly making a contribution to the reputation of PDH and that it's a place that takes care of business. I especially thank the employees for that since they're where the rubber meets the road.

Director Kimmel – The Skilled Nursing Facility coming to fruition is just a beautiful thing. What are great thing for the community.

Director Flanigan- Very appreciative to have Caleb as our CFO. Very happy to have been able to attend Finance Committee and Quality Committee in the same month.

- **Next Board Meeting**

The next board meeting is scheduled for April 15th, 2021 at 4:00 p.m. Board packets will be provided electronically.

- **Adjournment**

There being no further business to discuss, the meeting adjourned at 5:04 p.m.



Bill Wickman, Board President
Board of Directors



Guy McNett, Board Secretary
Board of Directors

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