

JUNE 11, 2020

MINUTES FROM THE REGULAR MEETING  
OF THE  
BOARD OF DIRECTORS  
OF  
PLUMAS DISTRICT HOSPITAL

BOARD MEMBERS PRESENT: Valerie Flanigan, Mark Satterfield, Andy Ryback, John Kimmel, Guy McNett, and Bill Wickman and John Evans

BOARD MEMEBERS ABSENT: None

OTHERS PRESENT: JoDee Read CEO, Caleb Johnson CFO, Lisette Brown CCO, Megan McCrorey CNO, Darren Beatty COO, Tiffany Leonhardt, Sierra Blanton (Recording Secretary) and members of the public

• Call to Order and Introduction of Audience / Public Comment

Director Satterfield called the meeting to order at 4:31p.m. and invited public input.

• Approval of Agenda

Director Wickman moved to approve the agenda as presented. Director Ryback seconded. Motion carried.

• Approval of Minutes from Regular Board meeting on April 9<sup>th</sup>, 2020 and Special Board meetings on April 14<sup>th</sup> and 22nd, 2020.

Director Ryback moved to approve all three sets of minutes as presented. Director Wickman seconded. Motion carried.

New Business

A. Approval of Resolution 2020-6: Plumas District Hospital Appointing Retirement Plan Administrator

Denise Harding, Human Resources Director for Plumas District Hospital, presented the resolution to the Board for approval. Director Ryback motioned to approved the resolution. Director Flanigan seconded the motion. The board authorized the passing of Resolution 2020-6 by the following roll call vote:

Director Flanigan.....aye

Director Evans.....aye  
Director Wickman... ..aye  
Director Satterfield.....aye  
Director Kimmel.....aye  
Director Ryback.....aye

**B. Approval to Commit \$99,992.94 Towards Purchase of a New Ambulance Conditional Upon Award of USDA Rural Development Grant Funds in the Amount of \$122,000**

Sam Blessé, EMS Supervisor for REMSA and Darren Beatty, COO for Plumas District Hospital presented the request for board approval on additional funds needed on conditional approval of USDA Rural Development Grand Funds for new ambulance purchase. Director Ryback motioned to approve the funding. Director Satterfield seconded. Motioned carried.

• **Regular Staff Reports**

• **Organizational Report- JoDecé Read CEO, MBA**

- CAH Surveys for staff
  - Interviewing all staff as part of development
- MCN Policies and procedures
  - Flow of policies approval and board participation

**Finance Report- Caleb Johnson, CEO, MBA**

- Caleb Johnson reviewed the April financials, highlighting the relationship to the 5 Financial Pillars.
  - i. Maintained positive net income before GO bond
    - April gain of \$2,296,641 increasing fiscal year to date net income to \$2,846,421
  - ii. Goal is to decrease gross AR days to 50;
    - Current AR is 73.74 days
  - iii. Goal is to maintain days' cash on hand at or above 60 days;
    - Increased in April to 65 days
  - iv. Maintain current ratio at or above 3.0;
    - Current ratio is 2.1
  - v. Maintain long-term debt to capitalization percentage at or below 20%

- Decreased to 12%

- **Approval of Medical Staff Credentials**

*Appointments*

Priscilla Shaw, CRNA	Anesthesia	AHP
Lori Holencik, PA-C	Family Medicine	AHP

*Reappointments*

Quang Vo, MD	Rheumatology	Telemedicine
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Director Wickman motioned to approve Medical Staff credentialing as listed. Chairman Satterfield seconded. Motion carried.

- **Director Remarks:**

**Director Ryback** – Employee informed me of how impressed she was with the safety changes that have taken place with the hospital.

**Director Wickman** – Foundation finalized agreement with PDH to appointment Tiffany Leonhardt as Executive Director. We will be meeting next week to discuss Starry Mountain Nights and will be making a decision on whether or not that will be happening.

**Director McNett** – I really appreciate the level of cooperation between Feather River College’s Nursing Training Program and PDH. Throughout the state of California, many nursing training programs are having a hard time finding hospitals where students can get clinical experience. So appreciative that our students will still be given that opportunity.

**Director Evans** – Concerned about the approach the school board may be taking with the structure of next year’s classes and sports. Would like to explore the options in a future discussion.

**Director Flanigan** – Grateful to have still had the Flanigan-Levitt conference virtually this year and was very impressed with Mike Levitt’s address. He spoke at lengths about his work with school districts right now in preparation to secure safe procedures during this pandemic. I would be happy to reach out or pass along information he has offered.

**Director Kimmel** – No Comment

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**Director Satterfield** – We're fighting an indivisible enemy with COVID-19 and we are all at risk. It's important for us to keep ourselves ahead of the curve when taking steps to protect our community.

- **Next Board Meeting**

The next board meeting is scheduled for July 9th, 2020 at 4:30 p.m. Board packets will be provided electronically.

- **Adjournment**

There being no further business to discuss, the meeting adjourned at 5:38p.m.



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Mark Satterfield, Board President  
Board of Directors



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John Evans, Secretary  
Board of Directors