

February 7, 2019

**MINUTES FROM THE REGULAR MEETING**  
**OF THE**  
**BOARD OF DIRECTORS**  
**OF**  
**PLUMAS DISTRICT HOSPITAL**

**BOARD MEMBERS PRESENT:** Valerie Flanigan, Mark Satterfield, John Kimmel and Andy Ryback

**BOARD MEMEBERS ABSENT:** Bill Wickman

**OTHERS PRESENT:** Christie Brawley (Recording Secretary), JoDee Tittle CEO, Caleb Johnson CFO, Lisette Brown CCO, and members of the public

• **Call to Order and Introduction of Audience / Public Comment**

Valerie Flanigan called the meeting to order at 4:32 p.m. and invited public input.

• **Approval of Agenda**

Director Ryback moved to approve the agenda as presented. Director Satterfield seconded. Motion carried.

• **Approval of Minutes from Regular Board meeting on January 3, 2019**

Director Ryback moved to approve the minutes as presented. Director Kimmel seconded. Motion carried.

• **Regular Staff Reports**

**Organizational Report- JoDee Tittle CEO, MBA**

- JoDee reported on the organizational highlights including the charge master review, 340b conference, the FY2018 audited financials, cerner update, new equipment, nurse managers, laboratory accreditation, Paycom, nursing huddles and the new MCN contract and policy management system.
- JoDee discussed organizational communication and the roll out of the department of organizational pipeline and department huddles.
- Campus security is being reviewed and addressed as well as the space constraints of our organization.
- JoDee discussed the current state of Patient Safety, Quality, and Policy Oversight and her future vision for these committees.
- Matt Brown from REMSA gave his update for the 4<sup>th</sup> quarter of 2018

- **Quality Report- Lisette Brown RN, CCO**

- Anthem/Blue Cross reviews went well, there are a couple items of correction to submit regarding canceled/no show appointments being rescheduled and the use of sani-wipes in the clinic. There was also an issue with follow up documentation in charts.

- **Finance Report- Caleb Johnson, CFO**

- Caleb Johnson CFO, reviewed the financials for December 2018:

**Cash Balance**

- o December cash deposits-\$2,139,121.06
- o Available cash- \$4,685,161.31
- o AP- \$608,108.55

**A/R Balance**

- o Total AR: \$7,006,949.25
- o AR 120+ Days: \$946,140.73
- o Average Daily Revenue- \$114,094.46
- o Gross AR Days- 61.41

- **Approval of Medical Staff Credentials**

*Appointments*

Daniel Ziegler, MD	Emergency Medicine	Provisional Courtesy
--------------------	--------------------	----------------------

*Reappointments*

Timothy Hatcher, CRNA	Anesthesia	Allied Health Professional
-----------------------	------------	----------------------------

*Credentialing by Proxy*

Kristine Andrade, MD	Radiology – StatRad	Telemedicine
Harold Bradfield, MD	Radiology – StatRad	Telemedicine
Jonathan Coll, MD	Radiology – StatRad	Telemedicine
Robert Fortuna, MD	Radiology – StatRad	Telemedicine
Ryan Frederiksen, MD	Radiology – StatRad	Telemedicine
Jill Furubayashi, MD	Radiology – StatRad	Telemedicine
Patrick Henderson, MD	Radiology – StatRad	Telemedicine
Kambrie Kato, MD	Radiology – StatRad	Telemedicine
Michael Khalili, MD	Radiology – StatRad	Telemedicine
David Lee, MD	Radiology – StatRad	Telemedicine
Justin Ly, MD	Radiology – StatRad	Telemedicine
Max Pollock, MD	Radiology – StatRad	Telemedicine
Shareef Riad, MD	Radiology – StatRad	Telemedicine
Michael Rozenfeld, DO	Radiology – StatRad	Telemedicine
Manal Schoellerman, MD	Radiology – StatRad	Telemedicine
Sanjeevi Vridhachalam, MD	Radiology – StatRad	Telemedicine

Shota Yamamoto, MD

Radiology – StatRad

Telemedicine

Director Satterfield moved to approve the medical staff credentials as presented.  
Director Kimmel seconded. Motion carried.

- **Board Education:**

Included in the board packets were PDH conference room calendars for February and March, hospital/healthcare related news articles, Introduction to A3 Thinking Video

- **Director Remarks:**

Director Flanigan: Director Flanigan shared that when her mother was admitted in the hospital in Arizona, she received an email welcoming her to the patient portal and that was very helpful. She also received an email from a PDH ED patient explaining that within 4 hours of walking into our hospital, they were on the operating table. They commended our staff on wonderful patient care.

- **Next Board Meeting**

The next board meeting is scheduled for March 7, 2019 at 4:30pm.

- **Adjournment**

There being no further business to discuss, the meeting was adjourned at 5:50 pm.



Valerie Flanigan, Board President  
Board of Directors



Mark Satterfield MD, Board Member  
Board of Directors