

October 4, 2018

MINUTES FROM THE REGULAR MEETING  
OF THE  
BOARD OF DIRECTORS  
OF  
PLUMAS DISTRICT HOSPITAL

**BOARD MEMBERS PRESENT:** Valerie Flanigan, Mark Satterfield, Bill Wickman, and John Kimmel

**BOARD MEMEBERS ABSENT:** Kathy Price

**OTHERS PRESENT:** Christie Brawley (Recording Secretary), Jeffrey Kepple MD, CEO, Caleb Johnson, CFO, Lisette Brown CCO, Pat Everhart CNO and members of the public

• **Call to Order and Introduction of Audience / Public Comment**

Valerie Flanigan called the meeting to order at 4:37 p.m. and invited public input.

• **Approval of Agenda**

Director Wickman moved to approve the agenda as presented. Director Satterfield seconded. Motion carried.

• **Approval of Minutes from Regular Board meeting on September 6, 2018 and the Special Board Meeting on September 6 and September 18, 2018**

Director Price moved to approve the minutes as presented. Director Satterfield seconded. Motion carried.

• **Update on the Indian Valley Healthcare District and the Plumas Healthcare District- Guy McNett- Consolidation Ad-Hoc Committee**

Guy McNett will be meeting with the new director of LAFCo and the Consolidation Committee is actively pursuing the consolidation between Indian Valley Healthcare District and Plumas Healthcare District.

- **Regular Staff Reports**
- **CEO Report- Dr. Jeffrey Kepple, CEO**
  - Dr. Kepple expressed his appreciation for all of the presence at the UC Davis site visit for the dedication of the Rural Center of Excellence including Allevant, Care Flight, Telemedicine, OB and Debra Moore of Feather Publishing. \
  - Dr. Kepple thanked the Board of Directors for their support over the last 4 years. He thanked his team members for their trust and friendship. He is happy to be leaving at a time when the hospital is financially sound.
  - Dr. Kepple thanked the board for their due diligence in finding a new leader for Plumas District Hospital.
  - Matt Brown of REMSA gave his fiscal year report for the Ambulance Services.
- **Clinical/Quality/Nursing Report- Lisette Brown RN, CCO**
  - The PRIME report has been submitted and we have met all of our targets for the year.
  - The kick off call with Cerner was last week. Dr. Morgan has been very hands on and is getting ready for the implementation.
  - Dr. Kepple will be extending his dermatology services on Tuesdays and every other Wednesday.
  - The laboratory is preparing for their Joint Commission Survey coming up. The new chemistry analyzer is working out great, much simpler to operate. There is a new culture incubator coming soon.
  - We received our CDPH Survey findings. We were cleared from the previous survey and we have 10 items of correction for our General Acute Survey to address. Our plan of correction is due next week, and once resolved, we will not be due for a resurvey for 3 years.
- **CNO Report, Pat Everhart MSRN**
  - Flu shots and PPD placement for staff is ongoing with 177 finished so far.
  - Jeff Monaghan Pharm D, Dr. Hunt and Dr. Jensen will be providing the nursing staff some competency education.
  - The panda infant warmers have arrived and they are wonderful.
- **Finance Report- Caleb Johnson, CFO**
  - Caleb Johnson CFO, reviewed the financials for August 2018:
    - Cash Balance**
      - August cash deposits-\$ 1,964,379.21
      - Available cash- \$4,998,042.47
      - AP- \$341,248

**A/R Balance**

- Total AR: \$5,576,482.12
- AR 120+ Days: \$1,106,365.41
- Average Daily Revenue- \$115,718.18

• **Approval of Medical Staff Credentials**

Reappointments:

Erin Barnes MD	Family Medicine with OB	Active
Jennifer Gladden MD	Emergency Medicine	Active

Director Wickman moved to approve the medical staff credentials as presented.  
Director Satterfield seconded. Motion carried.

• **Board Education:**

Included in the board packets were PDH conference room calendars for October and November, hospital/healthcare related news articles.

• **Director Remarks:**

Director Wickman: Director Wickman expressed that he could never say thank you enough to Dr. Kepple. He will never forget with Dr. Kepple has done for the community and the hospital.

Director Satterfield: Director Satterfield thanked Dr. Kepple for jumping in and taking over as CEO during a very rocky time. The hospital was at risk of failure and we have turned it around.

Director Kimmel: Director Kimmel shared that there are few big decisions in life and this was a big one for Dr. Kepple and his family, also a struggle and a sacrifice. His efforts will be felt and seen for many years to come.

Director Flanigan: Director Flanigan stated that the sacrifice is one of the words she has, as being CEO can be a thankless job and has the average of 5 years maximum. She is so glad that Dr. Kepple will continue to practice dermatology and she is grateful for the sacrifices he made.

• **Next Board Meeting**

The next board meeting is scheduled for November 1, 2018 at 4:30pm.

October 4, 2018

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS**

Page 4 of 4

- **Adjournment**

There being no further business to discuss, the meeting was adjourned at 5:50 pm.



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Valerie Flanigan, Board President  
Board of Directors



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Mark Satterfield, MD Board Member  
Board of Directors