

June 7, 2018

MINUTES FROM THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF
PLUMAS DISTRICT HOSPITAL

BOARD MEMBERS PRESENT: Valerie Flanigan, Bill Wickman, and John Kimmel

BOARD MEMEBERS ABSENT: Kathy Price and Mark Satterfield

OTHERS PRESENT: Jeffrey Kepple MD, Christie Brawley (Recording Secretary), Caleb Johnson, CFO, CCO, and members of the public

• Call to Order and Introduction of Audience / Public Comment

Valerie Flanigan called the meeting to order at 4:37 p.m. and invited public input.

• Approval of Agenda

Director Kimmel moved to approve the agenda as presented. Director Wickman seconded. Motion carried.

• Approval of Minutes from regular board meeting on May 8, 2018 and the special board meetings on May 8, 2018 and May 22, 2018

Director Kimmel moved to approve the minutes as presented. Director Wickman seconded. Motion carried.

• Approval of the Purchase of Aspen Architects Facilities Master Planning at \$64,980

John Kimmel motioned to approve the Purchase of Aspen Architects Facilities Master Planning by Roll Call Vote. Bill Wickman seconded.

Director Flanigan- Aye
Director Kimmel- Aye
Director Wickman- Aye

Motion Carried.

- **Regular Staff Reports**

- **CEO Report- Dr. Jeffrey Kepple, CEO**

- The Sierra Nevada Wilderness Medicine Conference was a massive success. Everyone worked hard and we had very positive feedback. FRC, WET, UNR, Renown, Careflight, PHCF and PDH all worked together and it was a very successful and fun weekend.
- EHR Discovery- There have been lots of activity and forward movement in the quest for a new EHR. June 28th is the goal for a decision. The providers have been very involved as well and the committee has been doing site visits with Cerner and Athena Health.
- Strategic Planning- June 28th at the West End Theater. Bill Coates will be the moderator. The big topics will be the EHR and master planning.
- UCD will visit us for Rural Center of Excellence designation in August. Two years of Rural Prime and UNR Rural Rotations sets us aside as a teaching hospital.
- Hospital Volunteers- 40th Anniversary- they have put over 6500 accumulative hours this year.

- **Finance Report- Caleb Johnson, CFO**

- Caleb Johnson CFO, reviewed the financials for May 2018:

Cash Balance

- April cash collections- \$2,201,627.45
- May cash collections- \$3,296,278.16
- June cash collections- \$3,015,140
- Available cash- \$3,615,876.56

A/R Balance

- Total AR: \$5,518,449.14
- AR 120+ Days: \$970,015.48
- Average Daily Revenue- \$116,417.42

HQAF5 (Hospital Quality Assurance Fee 5)

- Received 3rd installment of \$128,383.77 on 5/7
- Received 4th installment of \$96,210.57 on 5/25
- Less than expected- checked with Sherreta Lane and there is slightly more coming

2016-2017 Rate Range IGT

- Received CA H&W \$2,542,643.63 on 6/4- Submitted \$1,250,766 on 4/9, Net \$1,291,877.63 or 103%
- Have not received a check from Anthem but submitted \$1,409,960 on 4/9- expected net \$1,452,258.80

- **Approval of Medical Staff Credentials:**

Reappointments:

John Petrini DDS General Dentistry Courtesy

Bill Wickman moved to approve the medical staff credentials as presented. John Kimmel seconded. Motion carried.

- **Board Education:**

Included in the board packets were PDH conference room calendars for June and July, hospital/healthcare related news articles.

- **Director Remarks:**

Director Wickman: Director Wickman stated that it would be beneficial to have a medical staff report at least once per quarter. The wilderness conference was great- Sue Wickman did a great job with the breakfast.

Director Kimmel: Director Kimmel remarked on the current billing system and how we are more than ready for a new system, but was feeling very positive about the great finance report.

Director Flanigan: Director Flanigan shared that the board of directors is flying the position for CEO internally first. The wilderness conference was very exciting, it was neat to see so many people in town. Thank you to PDH and Darren Beatty for hosting her son during his job shadow portion of senior project. Darren Beatty also certified Flanigan Leavitt in CPR and it was a great experience. The certification was easier and more relaxed than in previous experiences. It was very good to learn about the AED and where they are located in town. She is also excited about the Strategic Planning Session.

- **Next Board Meeting**

The next board meeting is scheduled for August 2, 2018 at 4:30pm.

- **Adjournment**

There being no further business to discuss, the meeting was adjourned at 5:40pm.

Valerie Flanigan

Valerie Flanigan, Board President
Board of Directors

Bill Wickman

Bill Wickman, Board Secretary
Board of Directors