

November 2, 2017

MINUTES FROM THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF
PLUMAS DISTRICT HOSPITAL

BOARD MEMBERS PRESENT: Valerie Flanigan, Bill Wickman, Kathy Price, Mark Satterfield MD and John Kimmel

BOARD MEMEBERS ABSENT: None

OTHERS PRESENT: Jeffrey Kepple MD, Christie Brawley (Recording Secretary), Caleb Johnson, CFO, Pat Everhart, CNO, Lisette Brown, CCO, Cindy Crosslin, Controller and members of the public

• **Call to Order and Introduction of Audience / Public Comment**

John Kimmel called the meeting to order at 4:32 p.m. and invited public input.

• **Approval of Agenda**

Director Flanigan moved to approve the agenda as presented. Director Satterfield seconded. Motion carried.

• **Approval of Minutes from the Regular Board Meeting on October 5, 2017**

Director Wickman moved to approve the minutes as presented. Director Flanigan seconded. Motion carried.

• **REMSA Quarterly Report- Sam Blesse**

Calls: In the third quarter, Care Flight has fielded **348** calls, including wellness visits, with a total of **198** transports.

Flights: Care Flight transported a total of **34** patients out of PDH to other hospitals in the 3rd quarter. The Beckwourth flight crew transported one critical patient out of PDH by ground via PDH/Care Flight ambulance during inclement and unflyable weather.

EMD Calls: 123, 911 calls were received by REMSA dispatch and given pre-arrival instructions.

Vehicles: Currently, all ambulances and the QRV are in-service. It was discovered that Plumas II, the ten-year-old Type I 4wd, has a head gasket leak. It will be going to Reno in the near future to get the head gaskets replaced before the winter weather

hits. Studded snow tires will go back on the vehicles in November. Crossfire tire pressure indicators have been added to Plumas I now, so both ambulances with dual rear tires have them installed.

Wellness: Wellness visits are still ongoing with a total of 99 visits performed in the 3rd quarter. Referrals have slowly increased and we have had at least one patient that we have been seeing on a daily basis.

NHL: NHL was accessed a total of 79 times in the last quarter. Care Flight is also in talks with Plumas County Health to possibly make this service available to the rest of the county.

Community CPR: Care Flight provided 6 CPR classes in the 3rd quarter with 71 students certified.

- **Regular Staff Reports**

- A. CEO Report- Dr. Jeffrey Kepple, CEO**

- Dr. Kepple introduced Calvin Chin, a third year medical student from UC Davis. Calvin has spent the last 4 weeks at PDH performing his rural rotation. He has enjoyed his time here, spending time in each of our departments as well as attending a couple of births.
- Darren Beatty discussed the Municipal Lease projects that have been finished and the ones that are currently in progress, such as the implementation of the Mindray Patient Monitoring System and the new IV Pumps.
- The Employee Service Recognition is November 7th at the Plumas Sierra Fairgrounds.
- The Leadership training concluded the second week of October. Most of our Leadership Team and Management Council participated in the course that was provided once a month for 4 months.
- We are gaining traction in staffing and have significantly reduced our contract labor.
- Darren Beatty is helping the Drug Room get the 340B program up and going. This will benefit the Pharmacy downtown as well as the hospital with savings on medication.
- The Hospice Benefit is Saturday, November 19th at the Town Hall Theater. The Kepple Family Band is performing a concert.
- We will receive the Prime Incentive for Pain Management- \$1.33 Million (gross) will be deposited in about 10-12 days.

- B. Nursing Report- Pat Everhart MSN, CNO**

- Allevant is going very well, the nurses are working together to iron out all the kinks.
- Mindray Patient Monitoring System has been implemented and working great. The nurses love it- very easy to read and a huge upgrade from the prior system. Sam Blesse will be teaching an EKG class.

- The ER and Careflight merge is happening this will save the hospital money in the long run.

C. Finance Report- Cindy Crosslin, Controller

- Wipfli came to PDH and performed our audit. Everything went well; the full reports are not back yet. The auditors from wipfli were very nice and easy to work with.
- Cindy Crosslin, Controller reviewed the financials for September 2017:

Cash Balance

- \$460,579 49% decrease from last month
- Days Cash on Hand – 6 PY was 54; PM was 13
- Accounts Payable at 567% of cash
- As of today –
 - Cash \$1,879,516
 - DCOH 29
 - AP 54% of cash (\$1,023,891)
 - Check run this week of \$1,230,578 for AP

A/R Balance

- \$7,237,952 gross
- Reserved at 56%
- Net days in AR – 58
- As of 10/26/17 –
 - AR at \$5,952,441 18% drop
 - > 120 days 22.8%

Gross Revenue (Caleb “it was ugly”)

- \$3,241,237 MTD (2nd lowest in 13 months)
- \$10,679,691 YTD

Revenue Deductions

- 50.4% of gross patient revenue YTD

Net Patient Revenue

- \$1,461,264 MTD (lowest in 13 months)
- \$5,300,896 YTD

Operating Expenses

- \$2,221,992 MTD (2nd highest in 13 months)
- \$6,447,813 YTD

Net Income/ (Loss) Before GO Bonds

- (\$738,794) MTD
- (\$1,072,496) YTD

D. Approval of Medical Staff Credentials- Jeffrey Kepple MD, CEO

Appointments:

Wendell Meyers	VRAD Radiology	Telemedicine
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Reappointments:

Elizabeth McGee DNP, AGNP	Adult Medicine	Allied Health Professional
Mark Satterfield MD	Emergency Medicine	Courtesy
Steve Maron MD	Emergency Medicine	Courtesy
Marcus Erling MD	Pathology	Active
Michael Powell MD	Pathology	Courtesy
E. Melissa Kaime MD	Oncology	Telemedicine

Bill Wickman moved to approve the medical staff credentials as presented.
Valerie Flanigan seconded. Motion carried.

• **Board Education:**

Included in the board packets were PDH conference room calendars for November and December, hospital/healthcare related news articles.

• **Director Remarks:**

Director Wickman: Director Wickman stated that the funds for the Wilderness Medicine Conference will be funneled through the Plumas Health Care Foundation and the foundation will receive an administration fee. He also shared a reminder to use amazon smile when shopping on amazon so the foundation can receive a small percentage of your purchase.

Director Satterfield: Director Satterfield discussed how the Allevant Transitional Care Program is a win-win for our hospital. Studies have shown that job satisfaction is higher a year later, and the money is a huge benefit. Paramedics do a lot of heavy lifting on site and make the jobs easier, morale and teamwork has improved. It is great to see employees finding positions where they really thrive.

Director Price: Director Price shared that when Tiffany Leonhardt spoke at the volunteer's luncheon, she asked the ladies if they were aware of all the services that the surgeons provided here at PDH, and most of them were not. She suggested that a handout detailing the services provided would be very helpful. She also agreed that a walk in clinic the day after Thanksgiving is a great idea.

Director Flanigan: Director Flanigan shared that she is thankful for all of the staff working hard looking into all of the financial aspects of the hospital. She is happy to see the QRV all over town and especially for the wellness visits that REMSA offers.

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Director Kimmel: Director Kimmel shared that a patient was singing the Allevant Program and the staff praises. It was very helpful to have time to sort out the patients options.

- **Next Board Meeting**

The next board meeting is scheduled for December 7, 2017 at 4:30pm.

- **Adjournment**

There being no further business to discuss, the meeting was adjourned at 6:36pm



John Kimmel, Board Chairman
Board of Directors



Valerie Flanigan, Board Secretary
Board of Directors