

April 6, 2017

MINUTES FROM THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF
PLUMAS DISTRICT HOSPITAL

BOARD MEMBERS PRESENT: Valerie Flanigan, Kathy Price, Bill Wickman, Mark Satterfield

BOARD MEMEBERS ABSENT: John Kimmel

OTHERS PRESENT: Jeffrey Kepple MD, Lisette Brown RN, CCO, Christie Brawley (Recording Secretary), Caleb Johnson, CFO, Darren Beatty, Cindy Crosslin and members of the public

I. Call to Order and Introduction of Audience / Public Comment

Valerie Flanigan called the meeting to order at 4:32 p.m. and invited public input.

II. Approval of Agenda

Director Wickman moved to approve the agenda as presented. Director Satterfield seconded. Motion carried.

III. Approval of Minutes from the Regular Board Meeting on March 2, 2017 and the Special Board Meetings on February 2, 2017 and March 29, 2017

Director Wickman moved to approve the minutes from the regular meeting on March 2, 2017. Director Price seconded. Motion carried.

Director Price moved to approve the minutes from the special meeting on February 2, 2017. Director Flanigan Seconded. Motion carried.

Director Wickman moved to approve the minutes from the special meeting on March 29, 2017. Director Flanigan seconded. Motion carried.

IV. Fiscal Year 2016 Audit Presentation- Kyle Rustin, KCoe Isom

Kyle Rustin of KCoe Isom presented the FY 2016 Audit to the Board of Directors. There were zero findings and he congratulated the finance department on their hard work. He also announced that after many years of service to PDH this would be KCoe Isom's last year conducting the audit. He stated that due to a more specialized service

schedule that they would no longer be providing audits to the healthcare industry. He kindly gave Management Council some recommendations to firms who work solely with healthcare entities.

V. Special Manager Reports

Sam Blesse of REMSA, filling in for Matt Brown, gave a detailed update to the board regarding the Emergency Room for the first quarter of 2017

VI. Regular Staff Reports

A. CEO Report- Dr. Jeffrey Kepple, CEO

- Dr. Kepple shared that he has no regrets for partnering with REMSA/Care Flight for our ambulance services.
- Darren Beatty reviewed the Measure A Series B projects that have been completed as well as the projects that are still ongoing. We are still looking into design service proposals from different architect firms.
- PDH is still recruiting for a Laboratory Director. The lab staff has been working hard to keep up with the staffing shortage.
- The startup date for the transitional care program, Allevant has been pushed to July 1, 2017 to allow the new CNO time to get settled.
- Kim Homolak, a Nurse Practitioner from Ohio will be interviewing with us. She is interested in the area and enjoys hiking and small town atmosphere. She comes to us with great references.
- February was a slow month due to all of the stormy weather. People tend to stay home and off the roads during turbulent weather and business slows down, March was much better.
- Kudos to the accounting team for another perfect audit. They worked very hard and were able to keep up while Cindy Crosslin was out on family leave.
- Dr. Kepple is working with Dr. Zina Semenovskya and a team from FRC to put together a Wilderness Medicine Conference here in Quincy next year in May.
- Darren Beatty gave an update on the Measure A Series B projects that have been completed or are underway. Everything is on schedule and looking good.

B. CFO Report- Caleb Johnson MBA, CFO

- Caleb reviewed the financial highlights for February 2017:
 - Total AR: \$7,620,047.70
 - AR 120+ Days: \$2,082,464.54
 - % over 120: 27.3%
 - Avg. Daily Revenue: \$114,189.59
 - Gross AR Days: 66.73

- February Cash Collections: \$2,172,850.16
- March Cash Collections: \$1,670,367.13
- Municipal Lease Financing- Toshiba Medical Terms:
 - Resolution passed at special board meeting on March 29, 2017
 - Finalizing documents on 4.6.17- most likely to close on 4.8.17
 - Confirmed with Toshiba that closing and cash in account are simultaneous
 - Equipment purchasing will begin immediately

C. Approval of Medical Staff Credentials- Jeffrey Kepple MD, CEO

Appointments:

Michael Herndon DDS	General Dentistry	Provisional Courtesy
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Reappointments:

Ben M. Hunt MD	General Surgery	Active
John M. Foley MD	Orthopedic Surgery	Courtesy
Jill Hanna MD	Emergency Medicine	Courtesy

Director Wickman moved to approve the medical staff credentials as presented.
Director Satterfield seconded. Motion carried.

VII. Board Education:

Included in the board packets were PDH conference room calendars for April and May, hospital/healthcare related news articles.

VIII. Director Remarks:

Director Satterfield: Director Satterfield also shared that he spoke to Dr. Friden about ophthalmology. Dr. Friden has a friend Dr. Bartalow in Chico, CA who has been very gracious in talking about ophthalmology and it might be worth the effort to reach out to him in the future.

Director Wickman: Director Wickman thanked Leann Kennedy for her work with the foundation. He announced that after some training, she may become the next Executive Director. He also thanked Chase Harding for giving him a heads up on Amazon Smile. He also expressed excitement of being a new member of the Hospital Volunteers.

Director Price: Director Price remarked that it would be great if we could get an Ophthalmologist Recruited for cataract surgery here at PDH. Dr. Kepple shared that after talking with Dr. Friden that it may not be financially beneficial to pursue offering eye surgery at PDH but he is still investigating options.

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IX. Next Board Meeting

The next board meeting is scheduled for May 4, 2017 at 4:30pm.

X. Adjournment

There being no further business to discuss, the meeting was adjourned at 6:30 p.m.



Mark Satterfield MD, Board Member
Board of Directors



Valerie Flanigan, Board Secretary
Board of Directors