

April 5, 2016

MINUTES FROM THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF
PLUMAS DISTRICT HOSPITAL

BOARD MEMBERS PRESENT: Bill Wickman, Valerie Flanigan, Kathy Price, and Mark Satterfield, MD

BOARD MEMBERS ABSENT: John Kimmel

OTHERS PRESENT: Jeffrey Kepple, MD, CEO, Caleb Johnson, CFO, Lisette Brown, CCO, Karen Story, Recording Secretary, and members of the public

I. Call to Order and Introduction of Audience / Public Comment

Director Flanigan called the meeting to order at 4:34 p.m. and invited public comment.

II. Approval of Agenda

Director Wickman moved to approve the agenda as amended and Director Satterfield seconded. Motion carried.

III. Approval of Minutes from the Regular Board Meeting on March 3, 2016

Director Price moved to approve the minutes as presented and Director Wickman seconded. Motion carried.

IV. Regular Staff Reports

A. Chief Executive Officer Report – Jeffrey Kepple, MD, CEO

Dr. Kepple reported the following:

- Reports from the Chief Executive Officer, Chief Clinical Office, and Chief Financial Officer will be presented in a variety of formats to more effectively engage the Board.
- The first third-year UC Davis medical student will arrive on May 2nd. Her clinical preceptor will be Dr. Ali Hunt. Her clinical preceptorship is linked to the UC Davis Rural Prime Tract as her evaluation will be considered as

part of the hospital's application to be a UC Davis Rural Center of Excellence. That application is currently in the review process.

- PDH's application to be a UC Davis Rural Center of Excellence is now in deliberation before the reviewing committee. If approved, PDH will be the second hospital to receive this distinctive award.
- Pain management specialist, Dr. Zach Lipman, and nurse practitioner, Jordan Frazer, will see patients once a month in Quincy starting in June.
- County-wide collaboration projects are focused on:
 - Addressing LAFCO's recommendation to consolidate the County's hospital districts. Hospital Administration and Board members will attend the next LAFCO meeting on April 11th to discuss this further.
 - Obstetrical Services and Needs
 - Mental Health Services to bolster existing services throughout the county and attract additional mental health professionals. Wellness centers and ready care was discussed.
- Measure A preparations include listing priority projects and submitting a hardship request to OSHPD. Some of the priority projects include an HVAC system for the hospital, replacing the roof on the QFM building, additional generators, replacing hospital floors, and the hospital entrance lobby. The final Measure A resolution agreement is forthcoming in June. Dr. Kepple will write an article regarding Measure A for the newspaper.
- Hospital volunteers will now be present on campus to greet and direct patients.

B. Chief Financial Officer Report – Caleb Johnson, MBA, CFO

Mr. Johnson provided an update on the accounts receivable reduction projects, swing beds, and reviewed the February 2016 Financial Statements as follows:

- Cash was \$742,504.
- Accounts Payable was \$2,099,760.
- Total patient revenue was \$3,820,817.
- Net income (loss) for the month was \$83,537.

C. Chief Clinical Officer Report – Lisette Brown, RN

Ms. Brown provided an overview of Meaningful Use, the PRIME Project, and also reported the following:

- A Medical Assistant Program is being developed to train medical assistants at Plumas District Hospital. This program will meet meaningful use requirements.

- Infection Control - staff followed protocol for a recent potential measles case. A Hand Hygiene campaign will be launched soon.
- Quality/Risk – A risk manager with BETA Healthcare will make a presentation to leadership and staff on communication over two days.
- Indian Valley Medical Clinic saw 130 patients in February and 186 patients in March. There were 10 lab draws in February and 41 in March.
- The dental clinic saw 424 patients in February and 414 in March. There was a 23% no-show rate in March.
- The annual Health Screening event will be held May 2 -5, 2016.
- Darren Beatty has been hired as the new ambulance supervisor. Donna Vaughan, RN, is the new Emergency Department manager.

D. Medical Staff Report – Ross Morgan, MD, Interim Chief of Staff

Dr. Morgan acknowledged the Board's role in the community and spoke about ongoing staffing challenges to primary care. Those challenges include providing timely access to care and nursing shortages. Dr. Morgan also addressed opiate prescribing reduction efforts by physicians, providers, and throughout the county. He reiterated the need for a pain management specialist, addiction services, and physical therapy access for Medi-Cal patients. He also identified that lack of services can lead to patient dissatisfaction and contribute to physician burnout.

Upcoming Grand Rounds educational presentations include:

- *Updates in Dermatology* by Jeff Shackelton, MD
- *Sepsis* by Dr. Jeremy Gonda

VI. Board Education

Included in the Board packets were PDH conference room calendars for March and April, and hospital/healthcare related news articles.

V. Director Remarks

Director Price: Mr. Guy McNett reports he is thrilled about the progress with Indian Valley Medical Clinic. Nursing staff was praised for their care of a family member during a recent visit to PDH.

Director Flanigan: Thanks to all for financial improvements. Hospital volunteers are thrilled about being able to help in the hospital.

Director Wickman: Feels confident financial state is improving. Thank you to the financial team for their hard work.

Director Satterfield: Encouraged that revenue deductions are paralleling reality and pleased about the ongoing financial course direction.

April 5, 2016

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

Page 4

VII. Next Board Meeting

The next regular Board of Directors meeting is scheduled for Thursday, May 5, 2016 at 4:30 p.m.

VIII. Adjournment

There being no further business, the meeting was adjourned at 6:40 p.m.



John Kimmel, President
Board of Directors



Valerie Flanigan, Secretary
Board of Directors