

March 3, 2016

**MINUTES FROM THE REGULAR MEETING**  
**OF THE**  
**BOARD OF DIRECTORS**  
**OF**  
**PLUMAS DISTRICT HOSPITAL**

**BOARD MEMBERS PRESENT:** John Kimmel, Bill Wickman, Valerie Flanigan, Kathy Price, and Mark Satterfield, MD

**BOARD MEMBERS ABSENT:** None

**OTHERS PRESENT:** Jeffrey Kepple, MD, CEO, Caleb Johnson, CFO, Lisette Brown, CCO, Karen Story, Recording Secretary, and members of the public

**I. Call to Order and Introduction of Audience / Public Comment**

President Wickman called the meeting to order at 4:30 p.m. and invited public comment. Brian Lantos, fourth-year medical student from DeBusk College of Osteopathic Medicine in Harrogate, TN, was introduced and presented the highlights of his rotation with Dr. Joseph Schad.

**II. Approval of Agenda**

Director Flanigan moved to approve the agenda as amended and Director Wickman seconded. Motion carried.

**III. Approval of Minutes from Board of Directors Special Meeting on February 4, 2016**

**IV. Approval of Minutes from the Regular Board Meeting on February 4, 2016**

Director Price moved to approve the minutes as presented and Director Flanigan seconded. Motion carried.

**IV. New Business**

- a. **Approval of Resolution #2016-01: Resolution Authorizing the Commencement of Proceedings in Connection with the Proposed Issuance of General Obligation Bonds, Retaining a Financial Advisor and a Bond Counsel, and Directing Certain Actions with Respect Thereto.**

Following a presentation by Dr. Kepple on the proposed resolution, the board authorized the passing of Resolution 2016-1 by the following roll call vote:

Director Kimmel ..... aye  
Director Price..... aye  
Director Satterfield..... aye  
Director Wickman..... aye  
Director Flanigan ..... aye

Director Satterfield nominated Director Kimmel for the position of Board President. With no other nominations presented, Director Price seconded. Motion carried. Director Wickman expressed his appreciation for the confidence and support provided him these past three years.

Director Price nominated Director Flanigan for the position of Board Secretary. With no other nominations presented, Director Satterfield seconded. Motion carried.

Finance Committee Appointments – Director Price and Director Satterfield both will both continue to serve on this committee.

Medical Policy Committee Appointments – Director Flanigan and Director Wickman will serve on this committee.

Management Council – Board members serve on this council at the request of the CEO and Management Council members. Director Wickman and Director Satterfield will continue to serve on this council.

**V. Regular Staff Reports**

**A. CEO Report – Jeffrey Kepple, MD, CEO**

Dr. Kepple reported the following:

Pharmacist Jeff Monaghan was introduced as the Drug Room Consultant for PDH’s new drug room. Mr. Monaghan is a past-president and former member of the Nevada Board of Pharmacy.

- One focus of the Plumas Rural Healthcare Initiative is obstetric services in rural communities. Dr. Kepple shared a recent article regarding the OB crisis in rural health.
- Dr. Kepple has been appointed to the board of the California Critical Access Hospital Network (CAAHN). Strategic goals of this organization are (1) Financial Stability, (2) Preparing for Alternate Payment Plans, (3) Workforce Development, and (4) Common IT Platforms.
- Lisette Brown was recognized for her role in the Indian Valley Medical Clinic (IVMC) transition. Nan Cayler is seeing 12 patients per day. Dr.

Richard Nielsen is starting in April and telemedicine will start soon. Dr. Erin Barnes will begin seeing patients at IVMC in April.

- The CEOs of Plumas County's hospitals and Mr. Guy McNett will speak to the Plumas County Board of Supervisors on April 11<sup>th</sup> regarding recent LAFCO recommendations. PDH Board members also plan to attend.
- PDH's application to be a UC Davis Rural Center of Excellence is now in deliberation before the reviewing committee. If approved, PDH will be the second hospital to receive this distinctive award.
- Dr. Lali Sekhon's first consultation day in Quincy will be March 15<sup>th</sup>. His physician assistant, Greg Graves, will join him in seeing patients in Quincy.
- Pain management specialist, Dr. Zach Lipman, will meet with PDH providers for a roundtable discussion on pain management on March 11<sup>th</sup>.
- PDH has recently seen three strong gross revenue months. This is due to increases in surgery, swing bed admissions, and dental patients. Clinic and inpatient numbers continue to be stable.
- A dedication ceremony for the new ambulance is planned for March 11<sup>th</sup> at Serpilio Hall.
- Resolution 2016-01 will begin the process of engaging the public and others regarding the utilization of Bond Measure A for the purpose of deferred maintenance for facilities. The capped tax of \$45 per \$100,000 will allow for reduced land values. A grant is available to pay all bond-associated fees.

#### **B. CFO Report – Caleb Johnson, MBA, CFO**

Mr. Johnson provided an update on the accounts receivable projects and reviewed the January 2016 Financial Statements as follows:

- Cash was \$694,053.
- Accounts Payable was \$2, 320,652. That is up from the previous month and year.
- Total patient revenue was \$3,801,640.
- Net loss for the month was (\$330,253).
- January ended as the second highest total revenue month in the past 13 months.

#### **C. Medical Staff Report – Rachel Hurlburt, DO/Jeffrey Kepple, MD, CEO**

Dr. Rachel Hurlburt said goodbye and thanked the Board for their support the past 14 years. Dr. Hurlburt is relocating to Victoria, British Columbia. The Medical Staff will hold an election in March for a new Chief of Staff to replace Dr. Hurlburt.

1. Approval of Medical Staff Credentials

The Medical Staff Executive Committee has reviewed the recommendations of the Credentials Committee and approved the credentials and privileges as listed below:

Appointments

Nan Cayler, PA-C	General Medicine	AHP
Stephan Keely, PTA	Physical Therapy Assistant	AHP
Alexandra Hunt, MD	Family Medicine/Obstetrics	Provisional
Carla Toms, MD	Emergency Medicine	Provisional
Christopher Ward, MD	Emergency Medicine	Provisional

Reappointments

Gregory Taylor, MD	Emergency Medicine	Courtesy
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Director Wickman moved to approve the credentials as presented and Director Flanigan seconded. Motion carried.

2. Upcoming Grand Rounds educational presentations include:

- *Diabetes Technology* by Kay Lund, RD, CDE
- *Updates in Dermatology* by Jeff Shackelton, MD

The Medical Staff will host two medical students in their rural rotations in January and February. Kathleen Murray, a 4<sup>th</sup>-year medical student from UNSOM, will work with Dr. Steen Jensen in a surgery rotation. Brian Lantos, a 4<sup>th</sup>-year medical student from DeBusk College of Osteopathic Medicine in Tennessee, will spend four weeks in a rural rotation with Dr. Joey Schad.

VI. Board Education

Included in the Board packets were PDH conference room calendars for March and April, and hospital/healthcare related news articles.

VI. Director Remarks

Director Price: Lifeline has 30 local clients. The Bargain Boutique earns over \$5,000 per month. Five hospital volunteers recently participated in the Quincy Star Follies.

Director Flanigan: Dr. Hurlburt will be greatly missed. Her osteopathic skills and training have been appreciated.

Director Wickman: The Plumas Rural Healthcare Initiative group has been meeting and building case files to be used to solicit funding for obstetrics programs. Up to \$250,000 per year for three years is available for this purpose.

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Another focus of this group is mental health and the four districts are collaborating to develop a plan to keep mental health funds within the county. Unused funds are returned to the State.

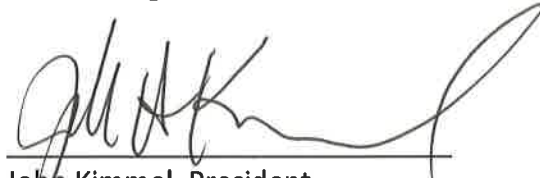
Director Kimmel: Stories of excellent medical care received by three families during difficult times was recounted.

**VII. Next Board Meeting**

The next regular Board of Directors meeting is scheduled for Tuesday, April 5, 2016 at 4:30 p.m.

**VIII. Adjournment**

There being no further business, the meeting was adjourned at 6:08 p.m.

  
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John Kimmel, President  
Board of Directors

  
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Valerie Flanigan, Secretary  
Board of Directors